

Board Meeting Minutes
Non-Flood Protection Asset Management Authority
Thursday, June 27, 2019 – 5:30 P.M.

The regular monthly Board meeting of the Non-Flood Protection Asset Management Authority was held on Thursday, June 27, 2019 at the Lakefront Airport Terminal Building, 2nd Floor Conference Center, 6001 Stars & Stripes Blvd., New Orleans, Louisiana 70126 after due legal notice of the meeting was sent to each Board member and the news media and posted.

Chair Heaton called the meeting to order at 5:47 p.m.

PRESENT:

Chair Wilma Heaton
Commissioner Roy Arrigo
Commissioner Stan Brien
Commissioner Sean Bruno
Commissioner Esmond Carr
Commissioner Stanley Cohn
Commissioner Robert Romero
Commissioner Tom Fierke
Commissioner Dawn Hebert
Commissioner Chris Morvant
Commissioner Anthony Richard

ABSENT:

Vice Chair Eugene Green
Commissioner Leila Eames
Commissioner Carla Major
Commissioner Pat Meadowcroft
Commissioner Robert Watters

STAFF:

Executive Director Louis Capo
Director of Engineering and Operations Felton Suthon
Airport Director Bruce Martin
Executive Assistant Kim Vu
Shelly Raborn – Human Resources Analyst
Helaine Millner – Orleans Marina
Chandra Chaffin – Lakefront Management Authority
Jorge Sisson – Procurement
Cynthia Grace – Finance Manager

Also Present:

Gerry Metzger – Legal Counsel
Al Pappalardo – Real Estate Counsel
Ray Landeche – OSI
Monte Shallet, Lake Vista Property Owners Association

Michael Moffitt, Lake Vista Property Owners Association
Julie Ricks, IV Waste
Allen and Jan Fugler, EDS
Kevin Centanni, Friends of Lafitte Greenway
Mike Griffin

OPENING COMMENTS

Chair Heaton advised that on June 20th the Flood Protection Authority authorized the issuance of an RFQ for an engineering study for flood protection for Lakefront Airport and an RFQ for a financial study to develop a strategy for the project. Over 40 people attended the Flood Protection Authority Board meeting to support flood protection for the Airport. She thanked Chandra Chaffin for working until 2 a.m. copying information packets for the Flood Protection Authority Board members for the meeting.

MOTION TO ADOPT AGENDA

A motion was offered by Commissioner Fierke, seconded by Commissioner Herbert and unanimously adopted by the Board, to adopt the agenda.

PRESENTATIONS:

1. Certificates of Appreciation to the Employees of Employment Development Services, Inc. (EDS) for Outstanding Service in keeping the New Orleans Lakefront clean and beautiful

Jan Fugler with EDS explained that the trash pickup contract is a State authorized contract, managed by EDS; however, the work is done by a local non-profit that provides job opportunities for people with disabilities—Arc of Greater New Orleans (ArcGNO). Mr. Steven Sour, Executive Director of ArcGNO, thanked the Board for allowing ArcGNO to serve the NFPAMA by taking care of the grounds along the Lakefront. Over 44 jobs are provided to ArcGNO's janitorial and grounds keeping crews around the City because of contracts like the one with the NFPAMA. ArcGNO's crew works six days per week cleaning up along the Lakefront.

Chair Heaton explained that several months ago, the Board presented a plaque to ArcGNO for its amazing work. The Board realized the importance of recognizing the individuals who perform the work; therefore, Certificates of Appreciation were presented to each of ArcGNO's workers for outstanding service in keeping the New Orleans Lakefront clean and beautiful.

Chair Heaton thanked the employees of ArcGNO for their outstanding efforts and explained that their work has motivated the NFPAMA to request the Recreation Committee to address strategies on littering. She announced that the new Chair of the Recreation/Subdivision Committee is Dawn Hebert and that the Vice Chair is Bob Romero.

2. Appreciation and Recognition of Commissioners Rodger Wheaton and William “Bill” Settoon for their service to the Community by serving as a Commissioners on the Board of the Non-Flood Protection Asset Management Authority

Chair Heaton presented a plaque to William “Bill” Settoon in recognition and grateful appreciation for his dedicated service as a Commissioner of the NFPAMA from August 15, 2014 to June 7, 2019. Mr. Settoon served as Chairman of the Marina Committee and as a member of the Recreation/Subdivision Committee. She stated that Mr. Settoon did an amazing job and never said no to his community.

Mr. Settoon stated that he enjoyed serving with all the Commissioners on the Board. He congratulated Commissioners Carr and Cohn on their appointment to the Board and offered his assistance to the Board whenever needed.

PUBLIC COMMENTS:

Kevin Centanni, Chairman of the Board of Friends of Lafitte Greenway, inquired about the status of the sand beach at Pontchartrain Beach and the civil defense shelter.

Chair Heaton explained that the Lake Pontchartrain Basin Foundation holds a 30 year lease on Pontchartrain Beach that was executed through the Flood Protection Authority. In the renegotiation of the Memorandum of Understanding between the Flood Protection Authority and NFPAMA, the lease was placed under the jurisdiction of the NFPAMA. In accordance with a bill adopted by the Legislature and signed by the Governor, the NFPAMA will become the Lakefront Management Authority on August 1st. The NFPAMA is reviewing the lease and obtaining updates on the status. She advised that Pat Meadowcroft, who represents the Lake Pontchartrain Basin Foundation, is currently in Europe and asked that Mr. Centanni leave his contact information so that she and Commissioner Meadowcroft can follow up with him on this matter.

Chair Heaton advised that the civil defense shelter is located on property owned by the Orleans Levee District and was leased by the City of New Orleans for decades until the 1960's for the civil defense shelter. The City, in effect, abandoned the lease decades ago; however, a requirement was that the City restore the property prior to abandonment of the lease. Prior to Hurricane Katrina, the City issued a Request for Qualifications for a Phase I Environmental Study. She explained that about 18 months ago she approached the Flood Protection Authority regarding a Phase I assessment of the property. It is owned by the Orleans Levee District and was discussed at a subsequent stakeholders meeting regarding the future of the property. Mr. Centanni advised that he met with Derek Boese, Chief Administrative Officer of the Flood Protection Authority, and that Mr. Boese referred him to Jesse Noel. Chair Heaton advised Mr. Centanni that she would follow up with him on this issue. In order to proceed, a determination must be made of which entity (Flood or Non Flood) is legally responsible for the property.

Commissioner Arrigo commented that the NFPAMA was designated as the manager for the New Basin Canal Park. A final walk thru was performed on June 26th on the project for lighting along the New Basin Canal Park bike path.

Monte Shallett, past president of Lake Vista Owner Association, congratulated Commissioners Hebert and Romero for being designated as Chair and Vice Chair of the Recreation/Subdivision Committee and newly appointed Commissioners Esmond Carr and Stanley Cohn, who volunteered to work as Lakefront representatives as NFPAMA Commissioners. Chair Heaton noted that Commissioners Carr and Cohn have been appointed to serve on the Recreation/Subdivision Committee. Mr. Shallett asked that the Board, and particularly the Recreation/Subdivision Committee, review the letter sent in April and delivered to all property owners in the Lakefront subdivisions advising them that the NFPAMA Board would be looking at the servitudes, pass throughs, and the restrictions. He requested that a meeting be set up to discuss moving this matter forward. Chair Heaton requested that the Recreation/Subdivision Committee lead this matter and that Mr. Shallett follow up with the Committee's Chair and Vice Chair.

Mr. Mike Gillen expressed concern relative to a maintenance issue that has been ongoing since 2013 at South Shore Harbor. He explained that on Good Friday there was a power outage at his pedestal and that a subsequent outage occurred on June 22-23. The problems were not with Entergy, but with the pedestal itself. He noted that severe corrosion was found within the pedestal and that the meter was not making a sound connection because of loose plugs that caused overheating and melted the plastic meter. He pointed out that one of the parts utilized in the repair came off of a used pedestal and that the wiring was of insufficient rating. He advised that he called Ms. Heaton and Mr. Arrigo after the June 22 outage and that for three days while they were trying to do what they could, he ran his boat on generator power at a cost of approximately \$300 since the facility could not provide adequate power. Service was restored until last Sunday when the electricity at the pedestal went out again and he had to again use generator power for his boat. Mr. Gillen advised that a number of tenants at South Shore Harbor were experiencing electrical problems. He requested that the Board take this issue seriously, have the necessary electrical repairs made at the marina and provide safe, reliable electrical service for the tenants.

Chair Heaton stated that she was sorry that Mr. Gillen felt that he had to come to the Board meeting and state his case. She stated that she did not disagree with anything that Mr. Gillen stated, but explained that several years ago the NFPAMA was struggling and had no maintenance staff. The NFPAMA has gone from no maintenance staff to having some maintenance staff. The NFPAMA realizes the age of the marinas and that this situation is serious. She explained that the NFPAMA has a long list punch list of items that must be addressed; however, she assured Mr. Gillen that his issue would go to the front of the line. She advised that the FPA staff was directed to bring in an electrical company if needed. In addition, the FPA staff will take a comprehensive look at the electrical issues at the marinas. She advised Mr. Gillen that he would receive a written report on the FPA's actions in the new few days. She explained that the NFPAMA is doing everything that it can with its limited resources.

COMMITTEE REPORTS:

Airport Committee: Chair Heaton advised that the Airport Committee's recommendations would be covered as each item is considered by the Board at today's meeting. She advised that a pre-construction meeting for the \$7 million runway project. Construction of the project is anticipated to start on July 27th. She noted that the NFPAMA now has a very active Grants Department.

Finance Committee: Chair Bruno advised that the Finance Committee met to review the financials and that everything appeared to be in order. Mr. Capo stated that he met with the external auditors and that they have set up an aggressive schedule for the audit. The auditors requested that a trial balance be provided by July 15th. Staff is working to finalize all financial actions necessary to provide a trial balance by July 15th.

Legal Committee: In Chair Watters absence, Mr. Metzger advised that the Legal Committee did not meet this month and that he circulated the monthly report. He anticipated that a Legal Committee meeting would be held next month at which time the J&J Partners lease situation would be discussed. He advised that the contracts for the runway project and the South Shore Harbor covered boat slips roof replacement project were signed and recorded.

Commercial Real Estate Committee: Chair Green was absent; therefore, there was no report.

Marina Committee: Chair Arrigo reported that the Marina Committee met this month. The Committee discussed the sink holes occurring in the Orleans Marina parking lot. The holes have been patched; however, the issue has been reoccurring. He requested that Helaine Millner, Marina Manager, inform the Board about the recent recognition received by the marinas. Ms. Milner advised that the marinas obtained clean marina status and received the **Clean Marina Award** this week from the State Department of Environmental Quality. In 2012 South Shore Harbor and the Orleans Marina were the first marinas in Louisiana to obtain clean marina status and the marinas have maintained this status since 2012. Mr. Arrigo recognized and thanked the Marina Managers, marina staff and maintenance staff for achieving this award.

Recreation/Subdivision Committee: Chair Hebert reported that the Recreation/Subdivision Committee did not meet this month. She stated that she will miss Rodger Wheaton's service on the Committee and the Board. She advised that she met with Mr. Capo regarding Seabrook Boat Launch area and anticipated renovations that include repairing the boat launches, constructing a playground for children, some additional shelter, parking and upgrades to the Frank Davis Pier. She hoped to have the renovations completed by late 2020.

Commissioner Romero advised that the Committee has been considering six items over the past year and approved moving forward with the items:

- Seabrook Boat Launch – the rebuild project is currently in the study phase. The rebuild of the Seabrook Boat Launch will require larger funding and possibly

grants. Commissioner Romero requested that the NFPAMA go forward at this time with making the Seabrook Boat Launch usable.

- Lakeshore grass cutting every ten days.
- Replacement of roofing shingles and painting the three bus shelters in Lake Vista Subdivision. A problem with the sheeting was pointed out.
- Placement of food trucks, licensed by the City, along the lakefront. Chair Heaton requested that the Committee set up the protocols for the placement of the food trucks.
- No overnight parking in the parking lots by any vehicles. Committee will study.
- The ad hoc HR Committee approved an employee handbook that was subsequently approved by the Board. Commissioner Romero requested the status. Mr. Capo advised that all employees were provided with an opportunity to ask questions about the handbook and then acknowledged receipt of the handbook. The handbooks is also a part of the on-boarding process for new employees.

Executive Director's Report: Mr. Capo stated that Finance is in audit mode and will be gathering all of the information requested by the auditors, as well as continuing day-to-day operations. The audit contract with Erickson Krentel is for a three year period with an annual fee of \$29,850. This is the second year of the three year engagement. He noted that last year adopted a resolution retaining the Real Estate Consultant and several attorneys for a primary term of one year with one year options. The contract with Albert Pappalardo, Real Estate Consultant, and the legal contracts with Gerry Metzger, Jeff Dye, Jay Ginsberg, and Gordon Arata have been renewed for a one year period. The NFPAMA finances are in good shape and he did not anticipate the need to withdraw money from the LAMP account to cover costs.

Director of Engineering and Operation's Report: Deferred

OLD BUSINESS:

None

NEW BUSINESS:

- 1) **Motion to approve a contract with Employment Development Services, Inc. for debris removal services for South Shore Harbor Marina, Orleans Marina and Lakeshore Drive for FY 2019-2020**

Mr. Capo explained the contract is for trash pick-up services as provided in the resolution. The services include emptying the receptacles from West End to Seabrook.

MOTION: 01-062719
RESOLUTION: 01-062719
BY: COMMISSIONER RICHARD

SECONDED: COMMISSIONER BRUNO

June 27, 2019

- 1) Motion by Richard, seconded by Bruno to approve a contract with Employment Development Services, Inc. for debris removal services for South Shore Harbor Marina, Orleans Marina and Lakeshore Drive for FY 2019-2020.

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

WHEREAS, the Lakefront Airport and Lakeshore Drive are non-flood protection assets of the District under the management and control of the Management Authority;

WHEREAS, Lakeshore Drive encompasses a 4.5 mile stretch of grassy area and Lakefront Airport includes 20.99 acres that requires trash pick-up services to maintain those grounds;

WHEREAS, the Management Authority received proposals for annual trash pick-up service contracts from Employment Development Services, Inc. (EDS) for the term commencing on July 1, 2019 through June 30, 2020;

WHEREAS, the proposals submitted by EDS were as follows:

| | |
|--|------------------------|
| Trash pick-up for South Shore Marina and Orleans Marina | \$368.00 per month |
| Trash pick-up from West End Drive to Seabrook Bridge (4.5 miles) | \$628.88 per service |
| Special Events 3-day Trash pick-up | \$4,021.93 per service |

WHEREAS, the Management Authority after considering the recommendation of EDS at the Finance committee meeting resolved that it is in the best interest of the District to approve trash pick-up contracts with EDS, under the terms set forth above, at a total value not to exceed the budgeted amount for these services.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Management Authority approves contracts for trash pick-up services with Employment Development Services, Inc. for one year, commencing on July 1, 2019, in the amounts set forth above for trash pick-up services, and as set forth on the attached contracts for trash pick-up services at Orleans Marina, South Shore Harbor Marina and between West End Drive and Seabrook Bridge.

BE IT FURTHER HEREBY RESOLVED, that the Management Authority Chairman or Executive Director is hereby authorized to execute any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero
NAYS: None
ABSTAIN: None
ABSENT: Eames, Green, Major, Meadowcroft, Watters
RESOLUTION ADOPTED: Yes

2) Motion to accept the LaDOTD funding in the amount up to \$742,389 for the rehabilitation of runway 18R/36L – Phase III construction of project cost identified as FAA AIP No. 3-22-0038-032-2019 and SPN H.012765

Chair Heaton explained that the resolution before the Board provides for the State's projected share of the \$7 million runway project.

RESOLUTION NUMBER: 02-062719

June 27, 2019

The following resolution was offered by Heaton and seconded by Cohn.

RESOLUTION

A resolution authorizing the Executive Director to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the New Orleans Lakefront Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the Non-Flood Protection Asset Management Authority has requested funding assistance from the LA DOTD to/for Rehabilitate Runway I 8R/36L - Phase III (Construction); and

WHEREAS, the stated project has been approved by the Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the Non-Flood Protection Asset Management Authority according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the Rehabilitate Runway 18R/36L - Phase III (Construction) and reimburse the sponsor up to \$742,389.00 of project cost.

NOW THEREFORE, BE IT RESOLVED by the Non-Flood Protection Asset Management Authority that it does hereby authorize the Executive Director to execute an Agreement for the project identified as AIP No. 3-22-0038- 032-2019 and SPN H.012765, more fully identified in the Agreement attached hereto; and to execute any subsequent related documents, including, but not limited to, amendments to said agreement..

This resolution shall be in full force and effect from and after its adoption.

The aforesaid resolution, having been submitted to a vote, the vote thereon was as

follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters

RESOLUTION ADOPTED: Yes

3) Motion to approve the representations made by management in the Louisiana Compliance Questionnaire for Audit Engagements of Government Entities for the fiscal year ending June 30, 2019

Chair Heaton explained that the Louisiana Compliance Questionnaires must be completed each year in order to comply with State law.

MOTION: 03-062719

RESOLUTION: 03-062719

BY: COMMISSIONER BRUNO

SECONDED BY: COMMISSIONER RICHARD

June 27, 2019

3) Motion by Bruno, seconded by Richard to approve the representations made by management in the Louisiana compliance Questionnaire for Audit Engagements of Government Entities for the fiscal year ending June 30, 2019.

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District;

WHEREAS, political subdivisions and boards of the State of Louisiana are required to complete, adopt and submit the Louisiana Compliance Questionnaire (For Audit Engagements of Government Agencies) (“Questionnaire”) each year as part of the financial audit of Louisiana state and local governments and quasi-public agencies;

WHEREAS, the attached draft of the completed Questionnaire was prepared by staff;

WHEREAS, the completed Questionnaire requires the signature of the officers of the Authority; and,

WHEREAS, after consideration of the draft responses to the Questionnaire, the Authority resolved that it is in the best interest of the Authority and Orleans Levee District to adopt the responses prepared by staff and authorize the Chairman, Secretary and Vice Chairman to sign the attached Louisiana Compliance Questionnaire as part of the audit for the fiscal year that ends on June 30, 2019.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Non-Flood Protection Asset Management Authority adopts the Louisiana Compliance Questionnaire (For Audit

Engagements of Government Agencies), a copy of which is attached to this Resolution, and hereby authorizes the Chairman, Vice Chairman or Secretary to sign the attached Questionnaire, and the Executive Director to submit, the Questionnaire, as part of the audit for the fiscal year that ends on June 30, 2019, and any and all other documents necessary to accomplish the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters

RESOLUTION ADOPTED: Yes

4) Motion to approve the contract with IV Waste, LLC for dumpster removal (proposed cost \$27,000 year 1 and \$22,500 each year for years 2-5)

Chair Heaton advised that the Board is not normally requested to approve a five year contract; however, in this case there is a \$40,000 savings by requesting the fifth year. The contract includes a cancellation clause.

Sidney Torres, owner of IV Waste, explained that he previously had this contract with his old company. The company that bought out his old company increased its pricing; therefore, he looked at the contract and determined that his new company could do a five year contract that would save the NFPAMA \$40,000 over a five year period. IV Waste is buying out the NFPAMA's current contract at a cost of \$18,000 (the cost under liquidated damages clause). The cost for buying out the contract will be paid by IV Waste, unless the NFPAMA cancels the contract early. Chair Heaton thanked staff for their efforts on this project.

MOTION: 04-062719

RESOLUTION: 04-062719

BY: COMMISSIONER BRUNO

SECONDED BY: COMMISSIONER RICHARD

4) Motion by Bruno and seconded by Richard to approve the contract with IV Waste, LLC for dumpster removal (proposed cost \$27,000 year 1 and \$22,500 each year for years 2-5)

June 27, 2019

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

WHEREAS, the Lakefront Airport, Lake Vista Community Center, South Shore Harbor and Orleans Marina are some of the non-flood protection assets of the District managed by the Management Authority;

WHEREAS, staff recommended a proposal that was submitted by IV Waste, LLC to provide new front load dumpsters (six to eight-yard containers) and provide weekly waste removal services at the following locations, totaling \$27,500 in year 1 and \$22,500 for years 2 through 5 (\$117,000 for five years);

- 6701 Stars and Stripes Blvd.
- 221 Lake Marina Avenue
- 6001 Stars and Stripes Blvd.
- 6500 Spanish Fort Blvd.
- 6701 Stars and Stripes Blvd. #6

WHEREAS, this matter was addressed at the Finance Committee meeting on June 20, 2019 and the committee voted to recommend acceptance of this proposal by IV Waste, LLC for this work and at the price set forth above, to remove and replace the existing containers with front load dumpsters (six to eight yard containers) and provide weekly waste removal services; and,

WHEREAS, the Management Authority resolved that it is in the best interest of the Orleans Levee District and Orleans Marina to accept the proposal and authorize a contract with IV Waste, LLC for the work and at the prices set forth above.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Management Authority approves a contract with IV Waste, LLC to provide new front load dumpsters and provide waste removal services for the sum of \$117,000 (\$27,500 in year 1 and \$22,500 for years 2 through 5).

BE IT FURTHER HEREBY RESOLVED that the Management Authority authorizes the Chairman or Executive Director of the Management Authority to sign a contract with IV Waste, LLC and to sign any and all other documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters

RESOLUTION ADOPTED: Yes

5) Motion to select The New Orleans Advocate as the Official Journal for publications for the Non-Flood Protection Asset Management Authority for a one-year term commencing on July 1, 2019, as required under La. Rev. Stat. 43:171

MOTION: 05-062719

RESOLUTION: 05-062719

BY: COMMISSIONER ROMERO
SECONDED: COMMISSIONER COHN

June 27, 2019

- 5) Motion by Romero and seconded by Cohn to select The New Orleans Advocate as the Official Journal for publications for the Non-Flood Protection Asset Management Authority for a one-year term commencing on July 1, 2019. Commissioner Cohn pointed out the name would be The New Orleans Advocate/The Times Picayune as of July 1. Mr. Metzger advised that there should not be a problem using the name, The New Orleans Advocate.

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District;

WHEREAS, Louisiana Revised Statutes Title 43, Section 171 (“La.Rev.Stat. 43:§171”) provides that levee districts and other political subdivisions shall have the proceedings of their boards and the financial statements required by and furnished to the Louisiana Legislative Auditor published in a newspaper, which shall be selected at its meeting in June of each year for a term of one year;

WHEREAS, the Management Authority as a political subdivision is required to comply with the provisions of La.Rev.Stat. 43:§171;

WHEREAS, La.Rev.Stat. 43:§171 further provides that the newspaper shall meet certain criteria relative to location and publication;

WHEREAS, The New Orleans Advocate is a newspaper in the Parish of Orleans that meets the aforementioned statutory criteria for publishing the proceedings of the Management Authority; and,

WHEREAS, the Management Authority after considering this matter resolved that it was in the best interest of the Management Authority to select The New Orleans Advocate as its official journal.

THEREFORE, BE IT HEREBY RESOLVED, that the Non-Flood Protection Asset Management Authority hereby selects The New Orleans Advocate as the official journal for publications for the Non-Flood Protection Asset Management Authority, for a term of one (1) year, commencing July 1, 2019, as required under La.Rev.Stat. 43:§171.

BE IT FURTHER HEREBY RESOLVED, that the Chairman or Executive Director of the Non-Flood Protection Asset Management Authority be and is hereby authorized to execute any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None
ABSENT: Eames, Green, Major, Meadowcroft, Watters
RESOLUTION ADOPTED: Yes

- 6) **Motion to approve an agreement with Stuart Consulting Group, Inc. to provide professional services for FEMA Public Assistance programs for hurricane damage claims and grant management services for a term of one year commencing on July 1, 2019 and ending June 30, 2020 (FEMA reimbursable)**

Chair Heaton explained that the agreement is being recommended because Stuart Consulting Group, Inc. has been doing this work since 2010 and approximately six open project worksheets remain. The agreement will ensure continuity of service and the costs are FEMA reimbursable.

MOTION: 06-062719
RESOLUTION: 06-062719
BY: COMMISSIONER BRUNO
SECONDED BY: COMMISSIONER FIERKE

June 27, 2019

- 6) Motion by Bruno and seconded by Fierke to approve an agreement with Stuart Consulting Group, Inc. to provide professional services for FEMA Public Assistance Programs for hurricane damage claims and grant management services for a term of one year commencing on July 1, 2019 and ending June 30, 2020

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

WHEREAS, Stuart Consulting Group, Inc. is the current provider of professional services for FEMA Public Assistance Program services for hurricane damage claims and grant management services and has been providing these services satisfactorily, pursuant to the terms of contracts for professional engineering services since Hurricane Katrina;

WHEREAS, Stuart Consulting Group, Inc., is also a qualified and licensed engineering consulting firm;

WHEREAS, many of the current project worksheets being handled by Stuart Consulting Group, Inc. are in the close-out stages; and,

WHEREAS, the Management Authority resolved that it was in the best interest of the Management Authority and the Orleans Levee District to extend the Agreement with Stuart Consulting Group, Inc., for one year, commencing on July 1, 2019 and ending on June 30, 2020, to provide professional services for FEMA Public Assistance Programs for hurricane damage claims and grant management services.

NOW, THEREFORE BE IT HEREBY RESOLVED, that the Non-Flood Protection Asset Management Authority approves an agreement for professional engineering services with Stuart Consulting Group, Inc. to provide professional services for FEMA Public Assistance Programs for hurricane damage claims and grant management services, for a term of one year, commencing on July 1, 2019 and ending June 30, 2020.

BE IT FURTHER HEREBY RESOLVED that the Chairman or Executive Director be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters

RESOLUTION ADOPTED: Yes

7) Motion to award and enter into a contract with Ranger Environmental Inc. as the lowest responsible and responsive bidder for the Scope of Work for the New Orleans Lakefront Airport Remote AVGAS/Jet Fuel Decommissioning Project (not to exceed \$122,120 – FEMA reimbursable)

Chair Heaton explained that this smaller fuel farm is ancillary and has not worked in years. The NFPAMA is attempting to have the fuel farm removed under a FEMA project worksheet. GOHSEP closed this project out several years ago in error and the NFPAMA is asking to have the project reopened. This action is required in order to reopen the project worksheet.

MOTION: 07-62719

RESOLUTION: 07-62719

BY: COMMISSIONER ARRIGO

SECONDED: COMMISSIONER RICHARD

June 27, 2019

7) Motion by Arrigo and seconded by Richard to award and enter into a contract with Ranger Environmental Inc. as the lowest responsible and responsive bidder for the Scope of Work for the New Orleans Lakefront Airport Remote AVGAS/Jet Fuel Decommissioning Project (Not to exceed \$122,120.00 – FEMA Reimbursable)

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

WHEREAS, the New Orleans Lakefront Airport is one of the non-flood protection assets of the District under the management and control of the Management Authority (the "Airport");

WHEREAS, the Management Authority in May of 2019 issued an Invitation for Informal Bids for the Airport Remote AVGAS/Jet Fuel Decommissioning Project ("Project") and the Invitation for Bids provided that bids had to be received by no later than noon on June 11, 2019;

WHEREAS, the following bids were received on June 11th for the scope of work:

| | |
|----------------------|--------------|
| Ranger Environmental | \$122,120.00 |
| Lou-Con | \$125,867.00 |
| SEMS | \$145,000.00 |

WHEREAS, when the work is completed and all of the backup documentation is available, a request will be made to reopen PW 9977 DR1603 for the Katrina Fuel Farm projects to recover from FEMA the actual costs of this Project; and,

WHEREAS, the Management Authority resolved that it was in the best interest of the District and the Airport to approve a contract for the Project with Ranger Environmental for the bid price of \$122,120.00.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Non-Flood Protection Asset Management Authority approves a contract with Ranger Environmental, Inc., for the price and sum of \$122,120.00, for the scope of work under the New Orleans Lakefront Airport Remote AVGAS/Jet Fuel Decommissioning Project.

BE IT FURTHER HEREBY RESOLVED, that the Chairman or Executive Director of the Management Authority be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters

RESOLUTION ADOPTED: Yes

8) Motion to authorize Work Authorization No. 7 to Kutchins and Groh to provide Program Implementation Services for the Runway 18R/36L Rehabilitation Project for a not to exceed amount of \$98,000.00 (FAA reimbursable)

Chair Heaton clarified that the project is FAA reimbursable and not FEMA reimbursable.

MOTION: 08-062719

RESOLUTION: 08-062719

BY: COMMISSIONER FIERKE

SECONDED: COMMISSIONER ROMERO

June 27, 2019

- 8) Motion by Fierke and seconded by Romero to authorize Work Authorization No. 7 to Kutchins and Groh to provide Program Implementation Services for the Runway 18R/36L Rehabilitation Project for a not to exceed amount of \$98,000.00 (FAA reimbursable)

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

WHEREAS, the New Orleans Lakefront Airport is one of the non-flood assets of the District under the management and control of the Management Authority (the “Airport”);

WHEREAS, the Management Authority advertised a Request for Qualifications for Aviation Planning Services in accordance with FAA Advisory Circular 150/5100-14E for the New Orleans Lakefront Airport, and awarded a contract to Kutchins & Groh, LLC;

WHEREAS, the Management Authority wishes to provide Program Implementation Services for airfield projects.

WHEREAS, Work Authorization No. 7 authorizes Kutchins & Groh, LLC to provide Program Implementation Services for the Runway 18R/36L Rehabilitation Project, for a not-to-exceed fee of \$98,000.00 to be funded by approved FAA and DOTD grants; and, an Independent Fee Estimate was provided by Garver Consultants in accordance with FAA and DOTD Funding requirements;

WHEREAS, the Management Authority resolved that it is in the best interest of the Orleans Levee District and the Lakefront Airport to authorize the issuance of Work Authorization No. 7 to Kutchins & Groh, LLC to provide Program Implementation Services for the Runway 18R/36L Rehabilitation Project in an amount not to exceed \$98,000.00.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Non-Flood Protection Asset Management Authority authorizes the issuance of Work Authorization No. 7 to Kutchins & Groh, LLC to provide Program Implementation Services for the Runway 18R/36L Rehabilitation Project in an amount not to exceed \$98,000.00 with funding to be provided by FAA and DOTD grants.

BE IT FURTHER HEREBY RESOLVED, that the Management Authority Chair or Executive Director be and is hereby authorized to execute any and all documents necessary to accomplish the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters
RESOLUTION ADOPTED: Yes

- 9) **Motion to approve Work Authorization No. X to AECOM to provide Construction Administration (CA) in an amount not-to-exceed \$170,257.84 and Resident Inspection Services by DEI in an amount not-to-exceed \$215,994.70 for the Runway 18R/36L Rehabilitation Project for a total amount not-to-exceed \$386,252.54 (FAA and LaDOTD reimbursable)**

Chair Heaton clarified that the not to exceed amount should be \$392,200.41.

MOTION: 09-062719
RESOLUTION: 09-062719
BY: COMMISSIONER FIERKE
SECONDED: COMMISSIONER COHN

June 27, 2019

- 9) Motion by Fierke and seconded by Cohn to amend the motion to approve Work Authorization 8 to AECOM to provide Construction Administration (CA) in an amount not to exceed \$170,257.84 and Resident Inspection Services by DEI in an amount not to exceed \$221,942.28 for the Runway 18R/36L Rehabilitation Project for total amount not to exceed \$392,200.12 (FAA and LaDOTD reimbursable). Voted favorably.

Motion by Fierke and seconded by Cohn to approve Work Authorization 8 to AECOM as amended to provide Construction Administration (CA) in an amount not to exceed \$170,257.84 and Resident Inspection Services by DEI in an amount not to exceed \$221,942.28 for the Runway 18R/36L Rehabilitation Project for total amount not to exceed \$392,200.12 (FAA and LaDOTD reimbursable). Voted favorably.

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

WHEREAS, the New Orleans Lakefront Airport is one of the non-flood protection assets of the District under the management and control of the Management Authority (the “Airport”);

WHEREAS, AECOM submitted a proposal to provide Construction Administration and Resident Inspection Services for the Runway 18R/36L Rehabilitation Project, for a not-to-exceed fee of \$392,200.12 to be funded by approved FAA and DOTD grants, and the fee was the subject of an Independent Fee Estimate by Kutchins and Groh per FAA and DOTD funding requirements;

WHEREAS, the Management Authority resolved that it is in the best interest of the Orleans Levee District and the Airport to authorize the issuance of Work Authorization No. 8 to AECOM to provide Construction Administration and Resident Inspection Services

for the Runway 18R/36L Rehabilitation Project for a not-to exceed fee in the amount of \$392,200.12.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Management Authority authorizes the issuance of Work Authorization No. 8 to AECOM to provide Construction Administration and Resident Inspection Services for the Runway 18R/36L Rehabilitation Project for a fee in an amount not to exceed \$392,200.12, with funding to be provided by FAA and DOTD grants.

BE IT FURTHER HEREBY RESOLVED, that the Management Authority Chair or Executive Director be and is hereby authorized to execute any and all documents necessary to accomplish the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters

RESOLUTION ADOPTED: Yes

10) Motion to Authorize Procurement of an Airport Owner/Operator Liability Insurance Policy, Public Official Insurance Policy, Workers Compensation Insurance Policy, Commercial Auto Liability Insurance Policy, General Liability Insurance, Excess General Liability Insurance, Marina Liability Insurance, and Pollution Liability Insurance

Commissioner Fierke introduced Hank Wolf and stated that Mr. Wolf and his company have done a good job as the insurance broker for NFPAMA especially in the first month of the contract last year inspecting all of the properties and contents, locating the properties with GPS, and saving the NFPAMA several hundred thousands of dollars. He commended Mr. Wolf and staff for their efforts. The revised Memorandum of Understanding provides that the Flood Protection Authority will insure the properties since they are technically owned by the Orleans Levee District and will pay the cost of the property insurance and NFIP coverages.

Commissioner Fierke advised that there is an increase in Airport Liability Insurance, a decrease in Automobile Insurance, an increase in Workers Compensation due to the NFPAMA's factor increasing from .96 to 1.33 to 1.64 due to two employees having two losses each, a 20 percent decrease in Pollution Insurance, an increase of 32 percent for General Liability Insurance due to losses, and an increase in Excess Liability due to the increase in General Liability Insurance. The NFPAMA must insure contents since the contents are the owner and not the Orleans Levee District. The Insurance Committee recommended that the contents coverage for the Lake Vista Community Center (\$125,000) be dropped since the contents are of minimal value. The NFPAMA was insuring \$700,000 of property at the vault, which is immovable and part of the building, and therefore will be insured by the Flood Protection Authority. The NFPAMA was insuring \$347,000 of property at the fire station; however, the best current estimate for the contents is \$60,000. The deductible on the coverage is \$10,000; therefore, the Committee recommended that the contents coverage for the fire station be dropped.

The Airport Terminal Building contents were insured for \$250,000 that should be insured for about \$2,000; however, because the NFPAMA does not insure the building the cost for insuring the contents will be approximately \$8,000.

Commissioner Fierke offered an amendment, seconded by Commissioner Arrigo to amend the resolution to add Item 9 Contents Insurance with a not to exceed amount of \$10,000; to include a WHEREAS paragraph after Pollution Insurance to mirror the prior WHEREAS paragraphs and to state that McGriff will obtain a contents insurance quote not to exceed \$10,000; and to include the following language as a WHEREAS and a RESOLVED paragraph, "WHEREAS, Business Interruption Insurance can only be procured as an add on to the Property Insurance. The Executive Director is authorized to have Southeast Louisiana Flood Protection Authority procure said insurance, provided the Insurance Committee Chair concurs with the premium amount". The amendment was unanimously adopted.

Commissioner Fierke advised that the broker will pursue a fine arts floater for the art located in the Airport Terminal atrium.

MOTION: 10-062719
RESOLUTION: 10-062719
BY: COMMISSIONER FIERKE
SECONDED BY: COMMISSIONER BRIEN

June 27, 2019

Motion by Fierke and seconded by Brien to approve, as amended, authorization for procurement of an Airport Owner/Operator Liability Insurance Policy, Public Official Insurance Policy, Workers Compensation Insurance Policy, Commercial Auto Liability Insurance Policy, General Liability Insurance, Excess General Liability Insurance, Marina Liability Insurance, Pollution Liability Insurance, and Contents Insurance

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

WHEREAS, the following insurance coverages expire on or about July 1, 2019 and McGriff, Seibels & Williams, Inc. ("McGriff") has shopped the market for these coverages and has obtained the following quotes:

- | | |
|--|-------------|
| 1. Airport Owner/Operator Liability Insurance: | \$21,297.00 |
| 2. Public Official Insurance | \$21,060.00 |
| 3. Workers Compensation Insurance | \$71,486.00 |
| 4. Commercial Auto Liability Insurance | \$53,249.00 |
| 5. General Liability Insurance | \$34,629.00 |
| 6. Excess General Liability Insurance | \$25,965.00 |

- | | |
|----------------------------------|-----------------|
| 7. Marina Liability Insurance | \$14,790.00 |
| 8. Pollution Liability Insurance | \$9,584.00 |
| 9. Contents Insurance | NTE \$10,000.00 |

WHEREAS, for Airport Owner/Operator Liability Insurance, McGriff has obtained a quote of \$ 21,297.00 from Ace Property and Casualty Insurance Co.;

WHEREAS, for Public Official & Employee Practices Insurance, McGriff has obtained a quote of \$21,060.17 from Indian Harbor Insurance Co.;

WHEREAS, for Workers Compensation Insurance, McGriff has obtained a quote of \$71,486.00 from Louisiana Workers' Compensation Corporation (LWCC);

WHEREAS, for Commercial Auto Liability Insurance, McGriff has obtained a quote of \$53,248.85 from Houston Specialty Ins. Co.;

WHEREAS, for General Liability Insurance, McGriff has obtained a quote of \$34,629.00 from Hallmark Specialty;

WHEREAS, for Excess Liability Insurance, McGriff has obtained a quote of \$25,965 from Starstone;

WHEREAS, for Marina Liability Insurance, McGriff has obtained a quote of \$14,790.00 per marina from Liberty Mutual Insurance Co.;

WHEREAS, for Pollution Liability Insurance, McGriff has obtained a quote of \$9,584.00 from Crum and Forster Specialty Insurance Co.;

WHEREAS, the Insurance committee met on June 27, 2019 and requested for McGriff to obtain a contents insurance policy quote not to exceed \$10,000.00;

WHEREAS, the coverage on each policy will be reviewed and an endorsement will be issued to increase policy limits if needed at a later date;

WHEREAS, Business Interruption Insurance can only be procured as an add on to the Property Insurance. The Executive Director is authorized to have Southeast Louisiana Flood Protection Authority procure said insurance, provided the Insurance Committee Chair concurs with the premium amount;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Non-Flood Protection Asset Management Authority authorizes the procurement of Airport Owner/Liability Insurance coverage from Ace Property And Casual Insurance Co., for an estimated total annual premium of \$21,297.00; Public Official Insurance coverage from Indian Harbor Insurance Co., for an estimated total annual premium of \$21,060.17; Workers Compensation Insurance coverage from LWCC, for an estimated total annual premium of \$71,486.00; Business Auto Insurance from Houston Specialty Insurance Company, for an estimated total annual premium of \$53,249.00; General Liability Insurance coverage from Hallmark Specialty for an estimated total annual premium of \$34,629.00; Excess General Liability Insurance coverage from Starstone for an estimated total premium of \$25,965.00; Marina Liability Insurance coverage from Liberty Mutual Insurance Co. for an estimated total annual premium of \$14,790 per marina; Pollution Liability Insurance coverage from Crum and Forster Specialty Insurance Company for an estimated total annual premium of \$9,584.00; Contents Insurance coverage for a total not to exceed

\$10,000.00; The Executive Director is authorized to have Southeast Louisiana Flood Protection Authority procure business interruption insurance as add on to Property Insurance, provided the Insurance Committee Chair concurs with the premium amount.

BE IT FURTHER HEREBY RESOLVED that coverage on each policy will be reviewed and an endorsement will be issued to increase policy limits if needed at a later date.

BE IT FURTHER HEREBY RESOLVED that the Authority Chairman or Executive Director be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters

RESOLUTION ADOPTED: Yes

11) Motion to approve a six-month lease extension of Suite 221 in the Terminal at the New Orleans Lakefront Airport with Senator J. P. Morrell, in his official capacity as Louisiana State Senator for District 3

Chair Heaton explained that Senator Morrell's term ends on December 31 and that he will then be termed out as a Senator. Senator Morrell requested that the NFPAMA approve a six month lease so that he can be reimbursed for the cost by the State.

MOTION: 11-062719

RESOLUTION: 11-062719

BY: COMMISSIONER COHN

SECONDED: COMMISSIONER ARRIGO

June 27, 2019

11) Motion by Cohn and seconded by Arrigo to approve a six-month lease of Suite 221 in the Terminal at the New Orleans Lakefront Airport with Senator J. P. Morrell, in his official capacity as Louisiana State Senator for District 3

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority ("Management Authority") is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

WHEREAS, the Management Authority manages, operates and administers the New Orleans Lakefront Airport, which is a non-flood protection asset owned by the Orleans Levee District, located on the south shore of Lake Pontchartrain in the Parish of Orleans, State of Louisiana, ("Airport");

WHEREAS, the Management Authority leases office space that is available in the Terminal at the Airport (the "Terminal");

WHEREAS, Senator J. P. Morrell, in his official capacity as Louisiana State Senator for District 3 ("Lessee"), has leased Office 221 in the Terminal for the past four years as an office for Louisiana State Senate District 3 and desires to enter into a new six (6) month lease for Office 221, which contains 300 square feet, under the terms and conditions set forth below;

WHEREAS, the proposed lease will be for a term of six (6) months, commencing on the 1st day of July, 2019, with a base annual rental of \$9,276.00, payable in equal monthly installments of \$773.00 each; said lease will also provide that the lessee will be responsible to pay an additional rent consisting of a pro-rata share of the insurance premiums, electricity and gas charges at the Terminal, which as of the commencement date of the lease will be \$158.25 per month, resulting in a total monthly rental of \$931.25 during the six month term of the lease (the "Lease");

WHEREAS, because the Lessee is an elected public official and the nature of the occupancy is a public office, Lessee shall have the right to cancel this lease upon 90-day advance written notice to the Management Authority, as Lessor; and,

WHEREAS, the Management Authority resolved that it was in the best interest of the Airport and the Orleans Levee District to approve the proposed Lease with Senator J. P. Morrell, in his official capacity as Louisiana State Senator for District 3, under the terms and conditions set forth above.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Non-Flood Protection Asset Management Authority approves a lease of Office 221 in the Terminal at the New Orleans Lakefront Airport with Senator J. P. Morrell, in his official capacity as Louisiana State Senator for District 3, effective July 1, 2019, for a term of six (6) months with a 90 day cancellation clause, and with a base annual rental of \$9,276.00, payable in equal monthly installments of \$773.00 each; and, said lease will also provide that the lessee will be responsible to pay an additional rent consisting of a pro-rata share of the insurance premiums, electricity and gas charges at the Terminal, which as of the commencement date of this lease will be \$158.25 per month, resulting in a total monthly rental of \$931.25 during the six month term of the Lease.

BE IT HEREBY FURTHER RESOLVED, that the Management Authority Chairman or Executive Director be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters
RESOLUTION ADOPTED: Yes

12) Motion by Arrigo and seconded by Richard to approve an adjustment of contract with Gulf South Media for computer hardware and software maintenance not to exceed \$10,425 for FYE 6/30/2019

Mr. Capo explained that the resolution before the Board would provide an increase of \$10,425 to the existing contract.

MOTION: 12-062719
RESOLUTION: 12-062719
BY: Commissioner Arrigo
SECONDED: Commissioner Richard

June 27, 2019

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District;

WHEREAS, the Management Authority has a need for assistance in implementing, installing, and managing complex Information Technology systems for stable day to day operations,

WHEREAS, Gulf South Media, (IT Consultant) has provided these services for the Management Authority and is intimately familiar with the Management Authority’s IT infrastructure;

WHEREAS, IT Consultant has provided the Authority with professional IT consulting services in the area of information technology and general consulting services as requested. Consultant has assisted the Authority’s essential needs for deploying technology to assist in effective operations.

WHEREAS, IT Consultant has assisted the Authority in planning a Business Continuity Plan and has provided Equipment Installation and Site Preparation.

WHEREAS, the Authority has entered into a IT consultant agreement with Gulf South Media for an amount not to exceed \$25,000.

WHEREAS, due to the changes and increase with the Authority” staffing and office locations, the demand on IT consultant services were needed

WHEREAS, the increase in IT Consulting services has resulted in an increase in the contract cost

WHEREAS, to Authority needs to increase the contract amount by \$10,425 with a not to exceed total contract amount of \$35,425.

THEREFORE, BE IT HEREBY RESOLVED, that Authority increase the contract amount with Gulf South Media by \$10,542 and not to exceed 35,425.

BE IT FURTHER HEREBY RESOLVED, that the Chairman or Executive Director be and is hereby authorized to execute any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters

RESOLUTION ADOPTED: Yes

13) Motion to approve an amendment to the contract with Design Office LLC for architectural review of house plans of Lakefront’s subdivisions by extending the term of the contract for one additional year ending June 30, 2020

Chair Heaton advised that the NFPAMA would be exercising the option to extend the contract with Design Office, LLC.

MOTION: 13-062718
RESOLUTION: 13-062718
BY: COMMISSIONER ROMERO
SECONDED BY: COMMISSIONER HEBERT

13) Motion by Romero and seconded by Hebert to approve an amendment to the contract with Design Office LLC for architectural review of house plans of Lakefront’s subdivisions by extending the term of the contract for one additional year ending June 30, 2020

June 27, 2019

RESOLUTION

WHEREAS, the Non-Flood Protection Asset Management Authority (“Management Authority” or “NFPAMA”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”):

WHEREAS, the District has a continuous need for professional engineering/architectural services to assist the Management Authority in reviewing plans and specifications of proposed projects for compliance with the building restrictions for the Lake Terrace, Lake Vista, Lakeshore, and Lake Oaks Subdivisions (“Lakefront Subdivisions”);

WHEREAS, the Management Authority considers it to be in the best interest of the District to enter into professional services contracts with Design Office LLC for

professional consulting services, for a period beginning on the date the contracts are signed and ending on June 30, 2020, and at the billing rates currently established for these professional services, to assist the Management Authority in reviewing plans and specifications of proposed projects for compliance with the building restrictions for the Lakefront Subdivisions.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Non-Flood Protection Asset Management Authority approves an amendment of the professional service contract with Design Office for professional consulting services, for a period beginning on the date the contract is signed and ending on June 30, 2020, and at the billing rates currently established for these professional services, to assist the Management Authority in reviewing plans and specifications of proposed projects for compliance with the building restrictions for the Lakefront Subdivisions.

BE IT HEREBY FURTHER RESOLVED, that the Management Authority Chairman or Executive Director is authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Arrigo, Brien, Bruno, Carr, Cohn, Fierke, Heaton, Hebert, Morvant, Richard, Romero

NAYS: None

ABSTAIN: None

ABSENT: Eames, Green, Major, Meadowcroft, Watters

RESOLUTION ADOPTED: Yes

14) Motion to authorize issuance of a Request for Qualifications for architectural review of house plans of Lakefront Subdivisions

Chair Heaton requested that this item be included on the Board's agenda since the NFPAMA has only one firm for the review of house plans for the Lakefront Subdivisions at this time. An additional firm is needed in the event there is a conflict of interest. She requested that the NFPAMA be allowed to issue a Request for Qualifications for this service.

A motion was offered by Commissioner Hebert, seconded by Commissioner Romero and unanimously adopted, to authorize staff to issue a Request for Qualifications for architectural review of house plans of Lakefront Subdivisions

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

The next regular meeting of the Board will be on Thursday, July 25, 2019 – 5:30 P.M.

ADJOURN

Commissioner Cohn offered a motion, which was seconded by Commissioner Richard and unanimously adopted to adjourn. The meeting was adjourned at 7:05 p.m.