

**MINUTES OF  
LAKEFRONT MANAGEMENT AUTHORITY  
RECREATION/SUBDIVISION COMMITTEE MEETING  
HELD ON TUESDAY, DECEMBER 10, 2019**

PRESENT: Chair Dawn Hebert  
Vice Chair Robert Romero  
Commissioner Stanley Brien  
Commissioner Esmond Carr

ABSENT: Commissioner Stanley Cohn

STAFF: Louis Capo – Executive Director  
Sarion Granger – Human Resources Analyst  
Daniel Hill – Director of Engineering & Operations  
Chandra Chaffin – Grants Administrator

PUBLIC: Ann Duffy – Lake Oaks Association President  
John Skinner – L.O.S.I.D.  
Ray Landeche – Lakeshore Property Owners Association  
Nicholas Dinaace  
Ashley Haspel – Lake Terrace Property Owners Association

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The Recreation/Subdivision Committee of the Lakefront Management Authority met on Tuesday, December 10, 2019, in the Lakefront Airport Terminal Building, 2<sup>nd</sup> Floor Conference Center, 6001 Stars and Stripes Blvd., New Orleans, Louisiana.

Chair Hebert called the meeting to order at 4:35 p.m.

**Opening Comments:** None

**Motion to Adopt Agenda:**

A motion was offered by Commissioner Romero, seconded by Commissioner Brien, and unanimously adopted, to adopt the agenda.

**Motion to Approve Minutes:**

A motion was offered by Commissioner Romero, seconded by Commissioner Brien, and unanimously adopted, to approve the minutes of November 12, 2019.

### **Public Comment:**

John Skinner, LOSID, stated that the cover of a large drain has been partially removed exposing an approximately 6ft deep hole in Lake Oaks Park. He explained that rainwater isn't being drained off and it collects in the East side of the Lake Oaks Park making the soil extremely wet and unstable. Mr. Skinner suggested that the Lakefront Management Authority bolt down the drain to prevent vandalism. Daniel Hill, Director of Engineering & Operations, stated that he will send someone to bolt down the cover of the drain.

### **Director's Report:**

Louis Capo, Executive Director, reported that he received eight submittals for architect/engineer reviewer and five firms were selected. He stated that Design Engineering, Inc's contract was renewed, so there will be six firms to review building plans on a rotational basis. Commissioner Romero asked if a protocol has been established. Mr. Capo responded that a protocol hasn't been established, but he believes that each set of building plans should be directed to whichever firm has the most experience in a particular area. Chair Hebert asked how long DEI's contract was for. Mr. Capo responded that DEI's contract expires in June 2020. Commissioner Heaton thanked Daniel Hill, Director of Engineering & Operations, for reviewing all the submittals and she stated that he chose to recommend only local firms. Commissioner Carr requested a write-up or summary of all the firms. Mr. Hill responded that he will distribute a brief summary of all the firms to the Committee.

- A motion was offered by Commissioner Hebert, seconded by Commissioner Carr, and unanimously adopted, to recommend to the Board for approval of five architect/engineer reviewer firms.

### **Old Business:**

- 1) **Update on the grant application submittal to the Louisiana Department of Wildlife and Fisheries through the Sport Fish Restoration (Wallop-Breaux) program for assistance in the implementation of the repairs of the Seabrook Boat Launch:**

Commissioner Carr stated that a few Committee members met with Design Engineering, Inc. (DEI) to discuss what can be achieved for the value of the grant. Chair Hebert requested up-to-date design plans that show what was removed from the original design plans. She stated that the cost of project doesn't reflect the amount of work that will be performed. Commissioner Carr explained that the new design plans include new boat ramps and upgrades such as floating piers. Chair Hebert asked if a "Conceptual Opinion of Probable Construction Cost" sheet is submitted along with the grant application. Chandra Chaffin, Grants Administrator, responded that she submits a less detailed version of the sheet along with the grant application. Chair Hebert requested a meeting

with DEI to negotiate the cost and scope of work. Commissioner Heaton asked what's the total of the grant. Ms. Chaffin responded that the grant is for a million dollars.

- A motion was offered by Commissioner Carr, seconded by Commissioner Romero, and unanimously adopted, to recommend to the Board for approval to submit the grant application to the Louisiana Department of Wildlife and Fisheries through the Sport Fish Restoration (Wallop-Breaux) program for assistance in the implementation of the repairs of the Seabrook Boat Launch.

### **New Business:**

#### **1) Update on Phase 5 of the Seawall Erosion Control Project – (Flood Protection Authority):**

Donald Jerolleman, Engineer 6, stated that the project consists of four phases instead of five. Commissioner Hebert asked if they removed palm trees in Lake Terrace. Mr. Jerolleman responded that three palm trees, one dead pine, and dead or dying oak trees. Chair Hebert asked what's the anticipated completion date. Mr. Jerolleman responded that the project will be completed in approximately 300 days. He stated that they received three bids and one bid will be awarded at the Flood Protection Authority's Board Meeting in January 2020. Commissioner Heaton requested that Mr. Jerolleman prepare a PowerPoint that she can distribute to the Board for the Lakefront Management Authority Board Meeting on Thursday, December 19, 2019.

#### **2) Discussion and recommendation for approval of architect/engineer to review subdivision building plans:**

Ashely Haspel, Lake Terrace Property Owners Association, requested that she receives Lake Terrace's building plans.

### **Public Comment:**

- Monte Shalett, Lake Vista Property Owners Association, apologized to the Board for his error. He requested more communication between the Property Associations and the Board.
- Ashely, Haspel, Lake Terrace Property Owners Association, stated that a temporary fence is being held up by a 5lb bucket of cement on 1710 Lakeshore Dr. She requested that the Lakefront Management Authority write a letter or call the inspector on Lake Terrace Property Association's behalf. Chair Hebert asked if anyone approached the homeowners. Ms. Haspel responded that no one has approached the homeowners. Commissioner Heaton suggested that Ms. Haspel send a letter to Zach Smith, Director of Safety & Permits, and Robert Rivers and copy the Lakefront Management Authority. Chair Hebert asked how long, Ms. Haspel, has been vice-president. Ms. Haspel responded that she has been vice-president for a year and a half.

**Announcement of next Recreation/Subdivision Committee Meeting:**

**1) Tuesday, January 14, 2020 – 4:30 P.M.**

**Adjourn:**

A motion was offered by Commissioner Hebert, seconded by Commissioner Romero, and unanimously adopted, to adjourn. The meeting was adjourned at 5:17 PM.