

**MINUTES OF
LAKEFRONT MANAGEMENT AUTHORITY
AIRPORT COMMITTEE MEETING
HELD ON TUESDAY, JANUARY 14, 2020**

PRESENT: Chair Wilma Heaton
Vice Chair Thomas Fierke
Commissioner Roy Arrigo
Commissioner Pat Meadowcroft

STAFF: Louis Capo – Executive Director
Sarion Granger – Human Resources Analyst
Daniel Hill – Director of Engineering & Operations
Bruce Martin – Deputy Airport Director

PUBLIC: Al Pappalardo – Real Estate Consultant, P.C.I.
Dr. Sebastian Koga – Koga, LLC
Jim Tull – Koga, LLC
Tom Gibbs – The National World War II Museum

The Airport Committee of the Lakefront Management Authority met on Tuesday, January 14, 2020, in the Lakefront Airport Terminal Building, 2nd Floor Conference Center, 6001 Stars and Stripes Blvd., New Orleans, Louisiana.

Chair Heaton called the meeting to order at 3:15 p.m.

Opening Comments:

Chair Heaton announced that Bruce Martin, Deputy Airport Director, couldn't attend the Committee meeting and she thanked him for his dedication.

Chair Heaton stated that Daniel Hill, Director of Engineering & Operations, will be a point-of-contact to the Flood Protection Authority for the Floodwall Project.

Commissioner Fierke stated that the airshow will be named the Lakefront Airshow. He suggested that the Authority schedule a meeting or luncheon with Tom Gibbs, (The National World War II Museum), the FBOs (Fixed Based Operators), the tenants, and those impacted to discuss the airshow. Chair Heaton asked if the Airshow could be renamed to the New Orleans Lakefront Air Show produced by the National World War II Museum so that both entities could be represented. Mr. Gibbs stated that he will consult with his marketing team to discuss branding. He requested that the Authority schedule a meeting with ARFF, OLD Police

Department, and staff every month and two meetings in September to discuss the preparations for the airshow. Mr. Gibbs announced that the airshow will be held on October 9, 2020 – October 11, 2020. Chair Heaton suggested that the Authority schedule a meeting with the National World War II Museum’s marketing team to discuss media coverage for the airshow.

Motion to Adopt Agenda:

A motion was offered by Commissioner Fierke, seconded by Commissioner Arrigo, and unanimously adopted, to adopt the amended agenda.

Motion to Approve Minutes:

A motion was offered by Commissioner Arrigo, seconded by Commissioner Meadowcroft, and abstained by Commissioner Fierke. The minutes of December 10, 2019 were approved.

Public Comments: None

Airport Director’s Report:

Louis Capó, Executive Director, reported that the Pavement and Marking Rehabilitation for the Runway 18R/36L Project will begin on January 14, 2020 or January 15, 2020 and end in approximately two weeks.

He reported that the electric tie-ins and the AC work is in progress for the Terminal Elevator Project.

Mr. Capó reported that the Williams Hangar’s metal window panel installation and the Moffett Hangar roof repairs have been completed.

He stated the paperwork to repair the lights on Stars & Stripes Boulevard with LED lights has been signed.

Commissioner Fierke inquired about the anticipated completion date of the Terminal Elevator project. Mr. Capó responded that the anticipated completion date is the end of March 2020.

Old Business: None

New Business:

- 1) **Discussion regarding proposal submitted by Mr. Jim Tull and Dr. Sebastian Koga for a Helicopter Air Taxi business to lease office space in the Airport Terminal:**

Dr. Sebastian Koga, Koga, LLC, stated that he wants his Helicopter Air Taxi business to be based in the New Orleans Lakefront Airport and he requested to be an independent entity from Flightline. Dr. Koga requested over 300 sq. ft. of office space in the Lakefront Airport Terminal Building and the possibility to build a Hangar on the Lakefront Airport premises preferably Southeast of the Air Traffic Control Tower. Chair Heaton suggested that Dr. Koga and Mr. Tull meet with Bruce Martin, Deputy Airport Director, to negotiate a lease that could be recommended to the Board for approval on Thursday, January 23, 2020. Commissioner Arrigo asked if Dr. Koga will occupy the office space once they complete the hangar buildout. Dr. Koga responded that they would utilize both spaces. Mr. Capo inquired about short-term parking for Dr. Koga's helicopter and planes. Dr. Koga responded that they want to park their aircraft around the Terminal or somewhere on the ramp for the short-term.

2) **Motion to approve Change Order No.1 in the amount of \$7,000.00 for the contract with DD Construction for the Moffett Maintenance Office Buildout at the New Orleans Lakefront Airport:**

Chair Heaton explained that the Board allocated \$149,000 for the Moffett Maintenance Office Buildout Project and the contractors discovered a few issues that would exceed the approved budget by \$7,000. She stated that the Airport Committee and the Board will have to approve the change order because the Board approved a budget cap of \$149,000 for the project. Commissioner Fierke questioned the additional amount of \$7,000.00. Daniel Hill, Director of Engineering and Operations, responded that \$2,000 of the \$7,000 is for additional demolition. He explained that during demolition a section of walls and ceilings weren't in the scope of work and were deemed a safety hazard. Mr. Hill reported that the Moffett Maintenance Office Buildout Project is 85% complete.

- A motion offered by Commissioner Fierke, seconded by Commissioner Arrigo, and unanimously adopted, to approve Change Order No.1 in the amount of \$7,000.00 for the contract with DD Construction for the Moffett Maintenance Office Buildout at the New Orleans Lakefront Airport.

3) **Motion to approve Change Order No. 2 in the amount of \$4,751.67 for the contract with Smith Construction for the Terminal Elevator Project:**

Daniel Hill, Director of Engineering and Operations, stated that the change order is for concrete testing and an elevator transformer. He explained that the owner would be financially responsible for the concrete testing, so a \$398.00 change order is necessary to perform the testing. Chair Heaton asked if the \$398.00 was included in the \$4,751.67 change order. Mr. Hill responded that the amount of the change order is incorrect, and the correct amount is \$5,149.67. He noted that the \$398.00 is included in the \$5,149.67. Mr. Hill stated that the \$4,751.67 is for a transformer to convert from 480 to 208 in voltage to power the elevator. He reported that the Terminal Elevator project is 40% complete.

- A motion was offered by Commissioner Fierke, seconded by Commissioner Meadowcroft, and unanimously adopted, to amend the motion to remove the words “Change Order No.2” and replace them with the words “Change Order No.1” and to change the amount of \$4,751.67 to \$5,149.67.
- A motion was offered by Commissioner Fierke, seconded by Commissioner Meadowcroft, and unanimously adopted, to approve Change Order No. 1 in the amount of \$5,149.67 for the contract with Smith Construction for the Terminal Elevator Project.

Announcement of next Airport Committee Meeting:

1) Tuesday, February 11, 2020 – 2:30 PM

Adjourn:

A motion was offered by Commissioner Fierke, seconded by Commissioner Meadowcroft, and unanimously adopted, to adjourn. The meeting was adjourned at 4:06 PM.