

**MINUTES OF
LAKEFRONT MANAGEMENT AUTHORITY
RECREATION/SUBDIVISION COMMITTEE MEETING
HELD ON TUESDAY, AUGUST 17, 2021**

PRESENT: Chair Eugene Green
Vice Chair Esmond Carr
Commissioner Stan Brien
Commissioner Dawn Hebert

ABSENT: Commissioner Bob Romero

STAFF: Louis Capo – Executive Director
Madison Bonaventure – Assistant to the Executive Director/Board Secretary
David Martin – Director of Engineering & Operations

PUBLIC: Jay Baudier - LVPOA
Wilma Heaton – LMA Chair

The Recreation/Subdivision Committee of the Lakefront Management Authority met on Tuesday, August 17, 2021, in the Lakefront Airport Terminal Building, 2nd Floor Conference Center, 6001 Stars and Stripes Blvd., New Orleans, Louisiana.

Chair Green called the meeting to order at 4:35 p.m. and Commissioner Hebert led in the pledge of allegiance. Louis Capo, Executive Director, called the roll. A quorum was present.

Opening Comments:

Commissioner Green thanked everyone for attending the meeting.

Motion to Adopt Agenda:

A motion was offered by Commissioner Hebert, seconded by Commissioner Brien, and was unanimously approved to adopt the agenda.

Motion to Approve Minutes:

A motion was offered by Commissioner Carr, seconded by Commissioner Hebert, and was unanimously adopted to approve the minutes from the June 15, 2021 meeting.

Director's Report:

Director Capo explained that to proceed with the clearing of cut-throughs in Lake Vista, surveys must be completed to ensure that the LMA's removal efforts would not infringe on private property, and the Authority had contracted with Linfield, Hunter, & Junius to complete the work. He advised that permanent markings would be placed for future reference.

Director Capo said that they would be scheduling a walkthrough with H & O Investments, LLC to address some items that need to be remedied regarding the clearing of the Lake Oaks alleyways. He advised that until the work was completed to their expectations, then the funds would not be paid to the contractor.

Director Capo explained that area east of Shelter No. 1 has a chronic issue with holding water and that the area was so soggy that it was impractical to get grass cutting equipment in, so grass has grown high. He explained that he believed drainage of parks was the responsibility of the Flood Protection Authority (FPA) according to the MOU. He added that the street sweeping had improved the cleanliness of shelter parking lots.

Public Comments: None

Old Business:

1) Update regarding shelter repairs located on the lakefront parkways.

Mr. Martin gave an update on shelter maintenance on the lakefront parkways:

- Shelter No. 4's water connection service has been restored.
- Shelter No. 4 was recently painted.
- Plumbing repairs needed to be scheduled inside the bathrooms of Shelter No. 4. Partitions also needed to be constructed, and a sky light repair was also needed. He noted that it was challenging to find a contractor to take on the bathroom partitions or sky light repair, so repairs may need to be completed in house.

Commissioner Green asked why Mr. Martin thought he was having trouble with obtaining a contractor for the skylight. Mr. Martin speculated that it could be because the job was quite small. He noted that his preference would be to obtain a contractor to complete the work for warranty reasons.

Commissioner Hebert said that OLDPD was still closing Shelter No. 1 parking bay on the weekends. Director Capo advised Commissioner Hebert that she could let him know if she observed any parking lot closures, and he could report the issue to OLDPD.

New Business:

2) Discussion regarding Capital Outlay appropriations for the Seabrook Boat Launch and lakefront shelters.

Director Capo announced that the Authority was fortunate to receive eligibility for \$2 million combined for the rehabilitation of Seabrook Boat Launch and lakefront shelters under Louisiana House Bill No. 2. He explained that the funds were split between Priorities 2 and 5, and the associated paperwork had been submitted to the Louisiana Bond Commission as is procedural after passage of the bill.

Director Capo noted that the Authority will be responsible for a 25-percent match, and a Request for Qualifications would be advertised for design and construction services once approved by the State Bond Commission.

Commissioner Hebert thought a design had already been rendered by Design Engineering for the Seabrook Boat Launch. Commissioner Carr said it was his understanding that it was a high-level conceptual design, as opposed to an architectural and engineering design. Chair Heaton explained that the Authority was obligated advertise for design services pursuant to rules designated by the Office of Facility Planning. She offered that those who have been involved with the conceptual design of the project would be welcomed to submit a proposal in accordance with the rules.

Commissioner Carr asked about the cost of design and if it must be publicly bid. Mr. Martin clarified that the work would not be selected by lowest cost but rather by qualifications. He noted that generally the design phase should not exceed 10% of the total cost, and in the case of the Seabrook Boat Launch that was approximately \$180,000.

Announcement of next Regular Recreation/Subdivision Committee Meeting:

- 1) Tuesday, September 14, 2021– 4:30 P.M.

Adjourn:

A motion was offered by Commissioner Hebert, seconded by Commissioner Brien, and unanimously adopted, to adjourn. The meeting was adjourned at 5:05 P.M.