

**LAKEFRONT MANAGEMENT AUTHORITY
AIRPORT COMMITTEE MINUTES
TUESDAY, JUNE 08, 2024 – 2:30 P.M
6001 Stars and Stripes Blvd.
New Orleans, LA 70126**

PRESENT: Commissioner Wilma Heaton – Chair
Commissioner Brian Egana
Commissioner Carlos Williams
Commissioner Philip Clinton

ABSENT: Commissioner Jennifer W. Herbert – Vice Chair

STAFF: Louis Capo – Executive Director
Vanessa McKee – Assistant to the Executive Director
Bruce Martin – Director of Aviation
Adam Gulino – Director of Operations and Engineering
Kel Brownfield – LMA Human Resources

ALSO

PRESENT: Gerry Metzger – LMA Counsel
Bane Shepherd – Signature, Area General Mgr.
Carlton Dufrechou – Air Cover One (T-Hangar F)
Anthony Marino – ICE, VP
Michael Hexson – ICE, SVP

The regular monthly Airport Committee meeting of the Lakefront Management Authority was held on Tuesday, June 08, 2024, at 2:30 PM at the Lakefront Terminal Building, 2nd Floor Conference Center, 6001 Stars and Stripes Blvd., New Orleans, LA 70126 after due notice of the meeting was sent to each board member, the news media, and posted.

- I. **Called to Order at 2:36 PM.**
- II. **Pledge of Allegiance led by Commissioner Egana.**
- III. **Roll Called by Mr. Capo. (4) members were present for a quorum.**

IV. **Opening Comments** – Chair Heaton welcomed everyone to the meeting and moved to adopt the agenda.

V. **Motion to Adopt Agenda**

A Motion to Amend the Agenda to move New Business items up before Public Comments was offered by **Commissioner Egana** and seconded by **Commissioner Clinton**. The committee voted. All were in favor. The motion passed.

VI. **Motion to Approve Minutes**

1. **Airport Minutes – May 14, 2024**

A motion was offered by **Commissioner Egana** and seconded by **Commissioner Williams**. The committee voted. All were in favor. The motion passed.

VII. **New Business**

1. **Motion to recommend the approval of a contract with Employment Development Services, Inc. for Debris Removal Services at Lakefront Airport for Fiscal Year 2025.**

A motion was offered by **Commissioner Clinton** and seconded by **Commissioner Egana**.

Mr. Capó informed the committee that this contract is for trash pick-up on the Airport grounds. It is a one-year contract that expires on June 30th and is up for renewal. The contract cost is \$1664.38 per month.

Commissioner Clinton asked why the contract didn't cover the marinas.

Mr. Capó explained that this contract was exclusive to the Airport. There is a separate contract for the Marinas. He added that the contract for the Marinas and all of Lakeshore Drive goes before the Recreation Committee later today and then for approval at the full board meeting.

Chair Heaton added that the Airport contract must remain separate due to FAA regulations.

With no further questions or comments, Chair Heaton called for a vote. All were in favor. The motion passed.

- 2. Motion to recommend the approval of a contract with Associated Pump & Supply, LLC for the Airport Drainage Improvements Phase II Pump Procurement Project at the New Orleans Lakefront Airport for the price and sum not to exceed \$1,432.037.00.**

A motion was offered by Commissioner Egana and seconded by Commissioner Clinton.

Bruce Martin, Director of Aviation, informed the committee that the grant was accepted last year along with Phase I of the pump station that is being built. This is strictly for the procurement of the pumps which will go into the pump station. The proposal came back at approximately \$700,000 less than the grant amount. It was a single proposal submission and the grant was a 90% Federal fund and 10% state match.

Commissioner Egana discussed the procurement process and asked why we didn't go back out for bid after receiving only one responsive bidder.

Mr. Martin explained that another out-of-state interested bidder decided not to submit a proposal after reviewing the job's specs. Mr. Martin also mentioned that timing was very important.

With no questions or comments, chair Heaton called for a vote. All were in favor. The motion passed.

- 3. Motion to recommend the approval of a lease with Infrastructure Consulting & Engineering, PLLC of Suite 243 in the Lakefront Airport Terminal for a primary term of two years with two (2) one-year-options to renew under the standard terms and conditions for leases in the New Orleans Lakefront Airport Terminal.**

A motion was offered by Commissioner Egana and seconded by Commissioner Clinton.

Mr. Martin informed the committee that ICE has leased space at the Airport for the past three years. Their lease is up at the end of the month. It has been beneficial to have them on the premises as they are the overseers of the pump station project. The lease will remain at the current market rate with all of the pass-throughs from the CPI adjustments.

With no questions or comments, Chair Heaton called for a vote. All were in favor. The motion was passed.

VIII. Public Comments – Limited to (2) Minutes

1. **Carlton Dufrechou**, an Air Cover One member and tenant at T Hangar F, commented that their lease is coming up for renewal and they would like to work with the Airport staff to negotiate a new lease to remain on the premises.

Chair Heaton commented that she supports staff negotiating the lease renewal with Mr. Dufrechou and Air Cover One as they have been longstanding good tenants.

IX. Airport Director's Report

Bruce Martin reported the following:

- The Drainage project has been placed on hold since May 25th due to safety concerns with the TRS system cited by the engineer of record, ICE. This hold will not detract from any of the Airport Operations. It may have an impact on the end of the contract. Mr. Martin said he would keep the committee informed of any new developments.
- Phase III of the drainage project is out for bid now. July 2nd is the pre-bid meeting and 8th is the bid opening. It will be to build the structure to hold the pumps along with the out fall that the pump station will need.

- The FLYCulture Brunch is in the final stages of planning. Event happening July 5th. Mr. Martin gave details regarding the event's itinerary.
- Working on leases with BIGEasy Wing and Air Cover One.
- Super Bowl 25 update: Mr. Capo and Mr. Martin have been attending the Infrastructure and Beautification meetings. Dowman Road is on the radar.

Commissioner Egana commented that we should invite the stakeholders to visit the site to see our infrastructure needs.

- Fuel Flowage for May 2024 was 354,117 gallons moved on the airport. The only numbers that top it was the Final Four numbers from two years ago. We should meet and exceed the budget for the year.

Chair Heaton asked that staff would be available to support and assist with information AECOM on the Flood was on the Flood side. She announced the next meeting and called for adjournment.

X. Announcement of the Next Airport Committee Meeting
a. Tuesday, July 16, 2024, at 2:30 PM

XI. Adjourn 3:00 PM.

A motion was offered by Commissioner Egana and seconded by Commissioner Clinton.

With no questions or comments, Chair Heaton called for a vote. All were in favor. The motion was passed.