

**LAKEFRONT MANAGEMENT AUTHORITY**  
**(REVISED) LMA BOARD MINUTES**  
**THURSDAY, JUNE 27, 2024 – 5:30 P.M**  
**6001 Stars and Stripes Blvd.**  
**New Orleans, LA 70126**

**PRESENT:** Commissioner Anthony Richard – Chair  
Commissioner Carlos Williams – Vice Chair  
Commissioner Howard Rodgers, III – Secretary  
Commissioner Stan Brien  
Commissioner Esmond Carr  
Commissioner Philip Clinton  
Commissioner Stanley Cohn  
Commissioner Robert Drouant  
Commissioner Brian Egana (Left at 6:30 pm)  
Commissioner Adonis Exposé  
Commissioner Monika Gerhart (left at 6:43 pm)  
Commissioner Jennifer Herbert  
Commissioner Randolph Odinet  
Commissioner Terry Scott  
Commissioner Sandra Thomas

**ABSENT:** Commissioner Wilma Heaton

**STAFF:** Louis Capo – Executive Director  
Vanessa McKee – Assistant to the Executive Director  
Bruce Martin – Director of Aviation  
Adam Gulino – Director of Operations and Engineering  
Kristin Clinard – LMA Finance  
Cindy Grace – LMA Finance  
Michael Sciavicco – Harbor Master  
Helaine Millner – Harbor Manager  
Keljuane Brownfield – LMA HR

**ALSO**

**PRESENT:** Gerry Metzger – LMA Counsel  
Jeff Dye – LMA Counsel  
Al Pappalardo – Real Estate Consultant  
Phalon Cornist – Lake Oaks Assoc. – Pres.  
Larry Brook – SSH  
Michelle Reeves – LTPOA – V. Pres.  
Mike Gillen – SSH  
Mark Guillory – Lake Terrace Resident  
Ashley Haspel – LTFOA – Pres.  
Jennifer Quezergue  
Marvin Arceneaux – Lake Oaks

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The regular monthly LMA Board meeting of the Lakefront Management Authority was held on Thursday, June 27, 2024, at 5:30 PM at the Lakefront Terminal Building, 2<sup>nd</sup> Floor Conference Center, 6001 Stars and Stripes Blvd., New Orleans, LA 70126 after due notice of the meeting was sent to each board member, the news media, and posted.

- I. **Called to Order at 5:30 PM.**
- II. **Pledge of Allegiance led by Commissioner Richard.**

III. Roll Called by Mr. Capo. (15) members present a quorum was established.

IV. Opening Comments – Chair Richard thanked everyone in attendance and went into adoption of the agenda

V. Motion to Adopt Agenda

A motion was offered by Commissioner Clinton and seconded by Commissioner Herbert.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion passed.

VI. Motion to Approve Minutes

1. Full Board Minutes – May 23, 2024

A motion was offered by Commissioner Cohn and seconded by Commissioner Herbert.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion passed.

2. Bylaws – May 23, 2024

A motion was offered by Commissioner Herbert and seconded by Commissioner Drouant.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion passed.

3. Marina Minutes – May 14, 2024

A motion was offered by Commissioner Clinton and seconded by Commissioner Brien.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion passed.

4. Special Marina Minutes – May 30, 2024

A motion was offered by Commissioner Clinton and seconded by Commissioner Brien.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion passed.

VII. Presentation – ARCNOLA Awards

**VIII. New Business**

- 1. Motion to approve a contract with Employment Development Services, Inc. for Trash and Debris Removal Services for the New Orleans Lakefront Airport for a term of one (1) year, commencing on July 1, 2024 and ending on June 30, 2025. (Recommended by the Airport Committee).**

**A motion was offered by Commissioner Herbert and seconded by Commissioner Drouant.**

**With no questions or comments, Chair Richard called for a vote. All were in favor. The motion passed.**

**MOTION: VII-01-06272024  
RESOLUTION: VII-01-06272024  
BY: COMMISSIONER J. HERBERT  
SECONDED: COMMISSIONER DROUANT**

**June 27, 2024**

- 1) Motion to approve a contract with Employment Development Services, Inc. for Trash and Debris Removal Services for the New Orleans Lakefront Airport, for a term of one (1) year, commencing on July 1, 2024 and ending on June 30, 2025. (Recommended by the Airport Committee).**

**RESOLUTION**

**WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);**

**WHEREAS, the New Orleans Lakefront Airport, is a non-flood protection assets of the District under the management and control of the Management Authority (the “Airport”);**

**WHEREAS, the Management Authority has awarded annual contracts to Employment Development Services, Inc. (“EDS”), a Louisiana Non-Profit Corporation, for debris pick-up services and for special events at the Airport for a number of years and the current annual contract for these services with EDS expires on June 30, 2024;**

**WHEREAS, EDS submitted proposals to provide these services in Fiscal Year 2025, commencing on July 1, 2024 and expiring on June 30, 2025, for the monthly fees and days of service set forth in the proposals, copies of which are attached to this Resolution;**

**WHEREAS, the Airport Committee of the Management Authority considered the proposals submitted by EDS at its meetings held on June 18, 2024, and the Committee voted to recommend that the Management Authority approve a contract with EDS for these services, for a term of one year and under the terms and conditions set forth in the proposals submitted by EDS; and,**

**WHEREAS, the Management Authority after considering the recommendation of the Airport Committee and proposal submitted by**

EDS resolved that it was in the best interest of the District to approve debris removal and trash pick-up contracts with EDS under the terms and conditions set forth in the attached proposals for these services submitted by EDS.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby approves a contract with Employment Development Services, Inc. for debris removal and trash pick-up services at the New Orleans Lakefront Airport, for a term of one-year, commencing on July 1, 2024 and ending on June 30, 2025, for the monthly fees and days of service and under the terms and conditions set forth in the attached proposal submitted by Employment Development Services, Inc.

BE IT FURTHER HEREBY RESOLVED that the Management Authority Chairman or Executive Director be and is hereby authorized to execute all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS

NAYS: NONE

ABSTAIN: NONE

ABSENT: HEATON

RESOLUTION ADOPTED: PASSED

This resolution was declared adopted the 27th day of June, 2024.  
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2. Motion to approve a contract with Employment Development Services, Inc. for Trash and Debris Removal Services, on Lakeshore Drive, the New Basin Canal Park, the Orleans and South Shore Harbor Marinas, and Stars and Stripes Boulevard for a term of one (1) year, commencing on July 1, 2024 and ending on June 30, 2025.

(Recommended by the Recreation Committee)

A motion was offered by Commissioner Williams and seconded by Commissioner Drouant.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion passed.

MOTION: VII-02-06272024

RESOLUTION: VII-02-06272024

BY: COMMISSIONER WILLIAMS

SECONDED: COMMISSIONER DROUANT

June 27, 2024

- 2) Motion to approve a contract with Employment Development Services, Inc. for Trash and Debris Removal Services for Lakeshore Drive, New Basin Canal Park, New Orleans Lakefront Airport, Orleans and South Shore Harbor Marinas and Stars and Stripes Boulevard, for

a term of one (1) year, commencing on July 1, 2024 and ending on June 30, 2025. (Recommended by the Airport and Recreation and Subdivision Committees).

## RESOLUTION

WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

WHEREAS, the Lakeshore Drive, the New Basin Canal Park, the New Orleans Lakefront Airport, the Orleans and South Shore Harbor Marinas and Stars and Stripes Boulevard are non-flood protection assets of the District under the management and control of the Management Authority;

WHEREAS, the Management Authority has awarded annual contracts to Employment Development Services, Inc. (“EDS”), a Louisiana Non-Profit Corporation, for debris pick-up services and for special events at these properties for a number of years and the current annual contracts for these services with EDS expire on June 30, 2024;

WHEREAS, EDS submitted proposals to provide these services in Fiscal Year 2025, commencing on July 1, 2024 and expiring on June 30, 2025, for the monthly fees and days of service set forth in the proposals, copies of which are attached to this Resolution;

WHEREAS, the Recreation/Subdivision Committee of the Management Authority considered the proposals submitted by EDS at its meetings held on June 18, 2024, and the Committee voted to recommend that the Management Authority approve a contract with EDS for these services, for a term of one year and under the terms and conditions set forth in the proposals submitted by EDS; and,

WHEREAS, the Management Authority after considering the recommendation of the Recreation/Subdivision Committee and proposals submitted by EDS resolved that it was in the best interest of the District to approve debris removal and trash pick-up contracts with EDS under the terms and conditions set forth in the attached proposals for these services submitted by EDS.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby approves contracts with Employment Development Services, Inc. for debris removal and trash pick-up services, for a term of one-year, commencing on July 1, 2024 and ending on June 30, 2025, for the monthly fees and days of service and under the terms and conditions set forth in the attached proposals submitted by Employment Development Services, Inc.

BE IT FURTHER HEREBY RESOLVED that the Management Authority Chairman or Executive Director be and is hereby authorized to execute all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON,  
COHN, DROUANT, EGANA, EXPOSE, GERHART,  
HERBERT, ODINET, SCOTT, THOMAS

NAYS: NONE

ABSTAIN: NONE

**ABSENT: HEATON  
RESOLUTION ADOPTED: PASSED**

**This resolution was declared adopted this 27th day of June, 2024.**

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- 3. Motion to approve a contract with Associated Pump & Supply, LLC for the Airport Drainage Improvements Phase II Pump Procurement Project at the New Orleans Lakefront Airport for the price and sum not to exceed \$1,432,037.00.  
(Recommended by the Airport Committee)**

**A motion was offered by Commissioner Herbert and seconded by Commissioner Egana.**

**With no questions or comments, Cahir Richard called for a vote, All were in favor. The motion passed.**

**MOTION: VII-03-06272024  
RESOLUTION: VII-03-06272024  
BY: COMMISSIONER HERBERT  
SECONDED BY: COMMISSIONER EGANA**

**JUNE 27, 2024**

- 3) Motion to approve a contract with Associated Pump & Supply, LLC for the Airport Drainage Improvements Phase II Pump Procurement Project at the New Orleans Lakefront Airport for the price and sum not to exceed \$1,432.037.00.  
(Recommended by the Airport Committee).**

**RESOLUTION**

**WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);**

**WHEREAS, the Management Authority manages, operates and administers the New Orleans Lakefront Airport, which is a non-flood protection asset owned by the Orleans Levee District, located on the south shore of Lake Pontchartrain in the Parish of Orleans, State of Louisiana, (the “Airport”);**

**WHEREAS, the Management Authority and District are co-public sponsors of the Airport for grant funding for Airport improvement Projects from the Federal Aviation Administration (“FAA”) and Louisiana Department of Transportation and Development, Aviation Division (“LADOTD”);**

**WHEREAS, the Staff of the Management Authority issued an Advertisement for Bids for work on the project identified as the Airport Drainage Improvements Phase II Pump Procurement Project at the New Orleans Lakefront Airport (the “Project”), in accordance with the provisions of the Louisiana Public Bid Law (“LPBL”), La. R.S. 38:2211, et seq;**

**WHEREAS, the LPBL requires that a contract for a Louisiana**

public works project be awarded to the responsible bidder that submitted the lowest responsive bid for the work to be performed;

WHEREAS, the cost of the Project is eligible for full reimbursement through FAA Grant No.3-22-0038-043-2023, which was approved and issued by the FAA and LADOTD, and accepted by the Management Authority, on its behalf and on behalf of the District, as the co-public sponsors of the Airport;

WHEREAS, bids were received for the scope of work for the Project, and Associated Pumps & Supply, LLC (“Associated”) submitted the lowest responsive bid for the scope of work for the Project in the amount not to exceed \$1,432,037.00;

WHEREAS, the bid submitted by Associated for the Project was presented to the Airport Committee of the Management Authority at its meeting held on June 18, 2024, and the Committee voted to recommend that the Management Authority accept the bid and approve a contract for the Project with Associated; and,

WHEREAS, the Management Authority after considering the recommendation of the Airport Committee, Engineer of Record and the Staff of the Management Authority resolved that it was in the best interest of the District to award the contract for the Project to Associated as the lowest responsive and responsible bidder;

NOW, THEREFORE BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby awards the contract for the Airport Drainage Improvements Phase II Pump Procurement Project at the New Orleans Lakefront Airport to Associated Pumps & Supply, LLC, as the lowest responsive and responsible bidder, for the price and sum not to exceed \$1,432,037.00.

BE IT FURTHER HEREBY RESOLVED that the Chair or Executive Director of the Lakefront management Authority be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR,  
CLINTON, COHN, DROUANT, EGANA, EXPOSE,  
GERHART, HERBERT, ODINET, SCOTT, THOMAS

NAYS: NONE

ABSTAIN: NONE

ABSENT: HEATON

RESOLUTION ADOPTED: PASSED

This resolution was declared adopted this 27th day of June 2024.  
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- 4. Motion to approve a lease with Infrastructure Consulting & Engineering, PLLC of Suite 243 in the Lakefront Airport Terminal for a primary term of two years with two (2) one-year-options to renew under the standard terms and conditions for leases in the New Orleans Lakefront Airport Terminal.

(Recommended by the Airport Committee).

A motion was offered by Commissioner Herbert and seconded by Commissioner Egana.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion passed.

**MOTION: VII-04-06272024**  
**RESOLUTION: VII-04-06272024**  
**BY: COMMISSIONER J. HERBERT**  
**SECONDED: COMMISSIONER EGANA**

**JUNE 27, 2024**

4) Motion to approve a lease with Infrastructure Consulting & Engineering, PLLC for Suite 243 in the Lakefront Airport Terminal for a primary term of two years with two (2) one-year-options to renew under the standard terms and conditions for leases in the New Orleans Lakefront Airport Terminal. (Recommended by the Airport Committee).

### **RESOLUTION**

**WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);**

**WHEREAS, the Management Authority manages, operates and administers the New Orleans Lakefront Airport, located on the south shore of Lake Pontchartrain in the Parish of Orleans, State of Louisiana, which is a non-flood protection asset owned by the Orleans Levee District (“Airport”);**

**WHEREAS, the Management Authority in 2021 leased to INFRASTRUCTURE CONSULTING & ENGINEERING, PLLC (“ICE”) Suite 243, containing 339 square feet, in the Terminal at the Airport (“Terminal”), to use as an office for its consulting and engineering firm, and the term of the lease expires on June 30,2024;**

**WHEREAS, ICE offered to enter into a new lease for Suite 243 for a primary term of two (2) years, with a base annual rental of \$39.64 per square foot, totaling \$13,437.96 per annum, payable in equal monthly installments of \$1,119.83, with two (2) one-year options to renew, subject to a CPI adjustment of the annual rental rate at the commencement of the option terms; and, the lease will provide that the lessee will be responsible to pay an additional rent, consisting of a pro-rata share of the insurance premiums, electricity and gas charges at the Terminal, which will be \$ 265.55 per month during the first year of the lease, and which additional rent for the pro-rata share of the insurance and utility charges will be recalculated each year on the anniversary date of the lease; and, the lease will also include the standard terms and conditions for office leases in the Terminal.**

**WHEREAS, the Airport Committee at its regularly scheduled meeting held on June 18, 2024 considered the proposal to lease Suite 243 by ICE, and the Committee voted to recommend that the Management Authority approve the lease with ICE under the terms and conditions set forth above; and;**



WHEREAS, the Management Authority after considering the terms of the proposed lease resolved that it was in the best interest of the Airport and the Orleans Levee District to approve the proposed lease with ICE under the terms and conditions set forth above.

THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby approves a lease of Suite 243 in the Terminal at the New Orleans Lakefront Airport with INFRASTRUCTURE CONSULTING & ENGINEERING, PLLC, commencing on July 1, 2024, for a primary term of two (2) years, with a base annual rental of \$13,437.96, payable in equal monthly installments of \$ 1,119.83, with two (2) one-year options to renew, subject to a CPI adjustments of the annual rental rate at the commencement of the option terms; and, the lease shall provide that the lessee will be responsible to pay an additional rent, consisting of a pro-rata share of the insurance premiums, electricity and gas charges at the Terminal, which will be \$ 265.55, per month, during the first year of the lease, and which additional rent for the pro-rata share of the insurance and utility charges will be recalculated each year on the anniversary date of the lease; and, the lease shall also include the standard terms and conditions for office leases in the New Orleans Lakefront Airport Terminal,

BE IT HEREBY FURTHER RESOLVED that the Lakefront Management Authority Chairman or Executive Director be and is hereby authorized to sign a written lease with INFRASTRUCTURE CONSULTING & ENGINEERING, PLLC that includes the terms and conditions set forth above and any other documents necessary to carry out the above.

YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS

NAYS: NONE

ABSTAIN: NONE

ABSENT: HEATON

RESOLUTION ADOPTED: PASSED

This resolution was declared adopted this 27th day of June 2024.

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5. Motion to approve a contract with Pappalardo Consultants, Inc. for professional real estate consulting services, for a one (1) year term, commencing July 1, 2024, with one (1) one-year option to renew.  
(Recommended by Commercial Real Estate Committee)

A motion was offered by Commissioner Rodgers and seconded by Commissioner Drouant.

Commissioner Carr asked if there were any other bids associated with this contract.

Mr. Capo stated that we did not go out for an RFP.

**Mike Gillen( SSH Tenant)**, asked what was the amount of the contract.

**Mr. Capo** stated the contract was for \$58,000 at a rate of \$150.00 per hour. The contract is for (1) year with (1) option to renew.

With no questions or comments, Chair Richard called for a vote. With (1) objection by Commissioner Carr, the motion passed.

MOTION: VII-05-06272024  
RESOLUTION: VII-05-06272024  
BY: COMMISSIONER RODGERS  
SECONDED BY: COMMISSIONER DROUANT

June 27, 2024

5) Motion to approve a contract with Pappalardo Consultants, Inc. for professional real estate consulting services, for a one (1) year term, commencing on July 1, 2024, with one (1) one-year option to renew.(Recommended by the Commercial Real Estate Committee).

#### RESOLUTION

WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”):

WHEREAS, the Management Authority manages the non-flood protection real estate owned by the District and has a need for professional real estate consulting services to manage these properties:

WHEREAS, the Management Authority entered into a contract with Pappalardo Consultants, Inc. for professional real estate consulting services in June of 2018, for a term of one year, commencing on July 1, 2021 and ending on June 30, 2022, with two (2) one-year options to renew;

WHEREAS, the options to renew the contract were exercised by the parties and the contract expires on June 30, 2024;

WHEREAS, the Commercial Real Estate Committee of the Management Authority at its meeting held on June 20, 2024 voted to recommend that the Management Authority approve a contract for one (1) year, commencing on July 1, 2024, with one (1) one-year option to renew for these services with Pappalardo Consultants, Inc., at an hourly rate of \$150.00, with the total of all sums payable annually, including fees and reimbursement of out-of-pocket expenses, not to exceed \$58,000.00; and,

WHEREAS, the Management Authority resolved that it was in the best interest of the District and Management Authority to approve a Professional Services Contract with Pappalardo Consultants, Inc. under the terms and conditions set forth above.

**THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority approves a Professional Services Contract for professional real estate consulting services with Pappalardo Consultants, Inc., for a term of one (1) year, commencing on July 1, 2024 and ending on June 30, 2025, with one (1) one-year option to renew, at an hourly rate of \$150.00, and with the total of all sums payable annually, including fees and reimbursement of out-of-pocket expenses, not to exceed \$58,000.00.**

**BE IT HEREBY FURTHER RESOLVED that the Management Authority Chairman or Executive Director be and is hereby authorized to execute all documents necessary to carry out the above.**

**The foregoing was submitted to a vote, the vote thereon was as follows:**

**YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN,  
CLINTON, COHN, DROUANT, EGANA, EXPOSE,  
GERHART, HERBERT, ODINET, SCOTT, THOMAS**

**NAYS: CARR**

**ABSTAIN: NONE**

**ABSENT: HEATON**

**RESOLUTION ADOPTED: PASSED**

**This resolution was declared adopted this 27th day of June 2024.**

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- 6. Motion to adopt the Louisiana Compliance Questionnaire for the Lakefront Management Authority for the fiscal year ending June 30, 2024.  
(Recommended by Finance Committee)**

**A motion was offered by Commissioner Egana and seconded by Commissioner Cohn.**

**With no questions or comments, Chair Richard called for a vote. All were in favor. The motion passed.**

**MOTION: VII-06-06272024  
RESOLUTION: VII-06-06272024  
BY: COMMISSIONER EGANA  
SECONDED BY: COMMISSIONER COHN**

**June 27, 2024**

- 6) Motion to adopt the Louisiana Compliance Questionnaire For Audit Engagements of Government Agencies for the Lakefront Management Authority for the fiscal year ending June 30, 2024.  
(Recommended by the Finance Committee).**

## **R E S O L U T I O N**

**WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the**

**governing authority of the non-flood protection assets of the Orleans Levee District (“District”);**

**WHEREAS, political subdivisions and boards of the State of Louisiana are required to complete, adopt and submit the Louisiana Compliance Questionnaire For Audit Engagements of Government Agencies each year as part of the financial audits of Louisiana State, local governments, political subdivisions and boards and quasi-public agencies (the “Questionnaire”);**

**WHEREAS, the attached draft of the completed Questionnaire was prepared by the Staff of the Management Authority;**

**WHEREAS, the Questionnaire requires the signature of the officers of the Management Authority;**

**WHEREAS, the Finance Committee of the Management Authority reviewed the Questionnaire at its meeting held on June 27, 2024 and voted to recommend that the Management Authority adopt and submit the Questionnaire as required by Louisiana law; and,**

**WHEREAS, after consideration of the attached draft responses to the Questionnaire prepared by Staff and recommended by the Finance Committee, the Management Authority resolved that it was in the best interest of the Management Authority and Orleans Levee District to adopt the responses prepared by Staff and authorize the Chairman, Vice Chairman and Secretary of the Management Authority to sign the attached draft of the Louisiana Compliance Questionnaire as part of the audit for the fiscal year that ends on June 30, 2024.**

**NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby adopts the Louisiana Compliance Questionnaire For Audit Engagements of Government Agencies, a copy of which is attached to this Resolution, hereby authorizes the Chairman, Vice Chairman or Secretary of the Lakefront Management Authority to sign the attached Questionnaire and hereby authorizes the Executive Director to submit the Questionnaire, as part of the audit for the fiscal year that ends on June 30, 2024 and to sign any and all other documents necessary to accomplish the above.**

**The foregoing was submitted to a vote, the vote thereon was as follows:**

**YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS**

**NAYS: NONE**

**ABSTAIN: NONE**

**ABSENT: HEATON**

**RESOLUTION ADOPTED: PASSED**

**This resolution was declared adopted this 27th day of June 2024.**

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- 7. Motion to approve an indefinite delivery indefinite quantity (IDIQ) contract for Professional Architect Services on an “as needed” basis for no longer than one (1) year with a total amount not-to-exceed \$100,000.00 per contract, with (Recommended by Finance Committee)**

1. Broadmoor Design Group
2. Holly and Smith Architects
3. Verges- Rome Architects
4. Waggoner and Ball

**A motion was offered by Commissioner Egana and seconded by Commissioner Cohn.**

**Commissioner Egana** commented that the Finance committee met at 4:00 pm today and recommended all of the items on the agenda. However, items 7-10 on this agenda are (1) year renewal contracts that staff put out an RFQ over a year ago. He expressed his concern regarding the lack of DBE participation. He suggested putting these items out for bid for the FY2026 to allow for increased DBE participation. He also suggested setting these items on the April or May 2025 Finance Committee agenda to allow for proper vetting and discussion of the bid process and its responses.

**With no questions or comments, Chair Richard called for a vote. All were in favor. The motion passed.**

**MOTION: VII-07-06272024  
RESOLUTION: VII-07-06272024  
BY: COMMISSIONER EGANA  
SECONDED BY: COMMISSIONER COHN**

**June 27, 2024**

**7) Motion to approve IDIQ Contracts with Broadmoor Design Group, Holly Smith Architects, Verges-Rome Architects and Waggoner and Ball, for a term of one (1) year, commencing on July 1, 2024, for professional architectural services, on an “as needed” basis, with annual budgets per contract not to exceed \$100,000.00. (Recommended by the Finance Committee).**

#### **RESOLUTION**

**WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);**

**WHEREAS, the Management Authority manages two marinas, the New Orleans Lakefront Airport, the Lake Vista Community Center, 5.2 miles of Lakeshore Drive, including four recreational shelters on Lakeshore Drive, and approximately 430 acres of open space and public parks, which are non-flood protection assets owned by the District;**

**WHEREAS, the Management Authority on occasions needs professional architectural services for projects on these properties and has only one professional engineer on Staff;**

**WHEREAS, the architectural/engineering firms with contracts for these professional services with the Management Authority expire on June 30, 2024;**

**WHEREAS, at the Finance Committee Meeting held on June 27, 2024, the Finance Committee voted to recommend that the Management Authority enter into contracts for professional engineering and architectural services with Broadmoor Design Group, Holly Smith Architects, Verges-Rome Architects and Waggoner and Ball (the “Architectural Firms”), for a term of one (1) year, commencing on July 1, 2024, with an annual budget per contract not-to-exceed \$100,000.00;**

**WHEREAS, these Architectural Firms have the necessary experience, expertise, and licensure to perform these professional services; and,**

**WHEREAS, the Management Authority resolved that it was in the best interest of the Management Authority and District to approve professional service contracts with these Architectural Firms under the terms and conditions set forth above.**

**THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby approves contracts with into contracts for professional architectural services with Broadmoor Design Group, Holly Smith Architects, Verges-Rome Architects and Waggoner and Ball, for a term of one (1) year, commencing on July 1, 2024, for professional architectural services, on an “as needed” basis, with budgets per contract not to exceed \$100,000.00.**

**BE IT FURTHER RESOLVED that the Management Authority Chairman or Executive Director is hereby authorized to sign any documents necessary to carry out the above.**

**The foregoing was submitted to a vote, the vote thereon was as follows:**

**YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS**

**NAYS: NONE**

**ABSTAIN: NONE**

**ABSENT: HEATON**

**RESOLUTION ADOPTED: PASSED**

**This resolution was declared adopted this 27th day of June 2024.**

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- 8. Motion to approve an indefinite delivery indefinite quantity (IDIQ) contract for Professional Engineering/ Architect Services on an “as needed” basis for no longer than one (1) year with a total amount not-to-exceed \$100,000.00 per contract, with  
(Recommended by Finance Committee)**

- 1. Linfield Hunter and Junius, Inc.**
- 2. Meyer Engineers, Ltd**
- 3. Richard C. Lambert Consultants**

A motion was offered by Commissioner Egana and seconded by Commissioner Williams.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion was passed.

MOTION: VII-08-06272024  
RESOLUTION: VII-08-06272024  
BY: COMMISSIONER EGANA  
SECONDED BY: COMMISSIONER WILLIAMS

June 27, 2024

8) Motion to approve Indefinite Delivery/Indefinite Quantity (IDIQ) Contracts with Linfield, Hunter & Junius, Inc., Myers Engineers, LTD. and Richard C. Lambert Consultants, LLC, for a term of one (1) year, commencing on July 1, 2024, for professional engineering and architectural services, with annual budgets per contract not to exceed \$100,000.00. (Recommended by the Finance Committee).

#### RESOLUTION

WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

WHEREAS, the Management Authority manages two marinas, the New Orleans Lakefront Airport, the Lake Vista Community Center, 5.2 miles of Lakeshore Drive, including four recreational shelters on Lakeshore Drive, and approximately 430 acres of open space and public parks, which are non-flood protection assets owned by the District;

WHEREAS, the Management Authority on occasions needs professional engineering and architectural services for projects on these properties and has only one professional engineer on Staff;

WHEREAS, the architectural/engineering firms with contracts for these professional services with the Management Authority expire on June 30, 2024;

WHEREAS, at the Finance Committee Meeting held on June 27, 2024, the Staff of the Management Authority recommended that the Management Authority enter into Indefinite Delivery/Indefinite Quantity contracts (“ID/IQ contracts”) for professional engineering and architectural services with Linfield, Hunter & Junius, Inc., Myers Engineers, LTD. and Richard C. Lambert Consultants, LLC (the “Architectural/Engineering Firms”), for a term of one (1) year, commencing on July 1, 2024, with annual budgets per contract not-to-exceed \$100,000.00;

WHEREAS, these Architectural/Engineering Firms have the necessary experience, expertise, and licensure to perform these professional services;

**WHEREAS, the Finance Committee at its meeting held on June 27, 2024, after considering the recommendation of Staff, voted to recommend that the Management Authority enter into ID/IQ Contracts with the Architectural/Engineering Firms under the terms and conditions set forth above; and,**

**WHEREAS, the Management Authority resolved that it was in the best interest of the Management Authority and District to approve ID/IQ contracts with these Architectural/Engineering Firms under the terms and conditions set forth above.**

**THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby approves contracts with Linfield, Hunter & Junius, Inc., Myers Engineers, LTD. and Richard C. Lambert Consultants, LLC, for a term of one (1) year, commencing on July 1, 2024, for professional engineering and architectural services, with annual budgets per contract not to exceed \$100,000.00.**

**BE IT FURTHER RESOLVED that the Management Authority Chairman or Executive Director is hereby authorized to sign any documents necessary to carry out the above.**

**The foregoing was submitted to a vote, the vote thereon was as follows:**

**YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS**

**NAYS: NONE**

**ABSTAIN: NONE**

**ABSENT: HEATON**

**RESOLUTION ADOPTED: PASSED**

**This resolution was declared adopted this 27th day of June 2024.**

**\*\*\*\*\***

- 9. Motion to approve an indefinite delivery indefinite quantity (IDIQ) contract for Professional Engineering Services on an “as needed” basis for no longer than one (1) year with a total amount not-to-exceed \$100,000.00 per contract, with (Recommended by Finance Committee)**

- 1. Infinity Engineering Consultants**
- 2. Batture, LLC**
- 3. APTIM**
- 4. Davis and Sons, LLC**
- 5. Design Engineering, Inc.**
- 6. Fairway Consulting and Engineering**
- 7. Mott MacDonald**
- 8. RNM Consultants, Inc**
- 9. Stuart Consulting Group, Inc.**

**A motion was offered by Commissioner Egana and seconded by Commissioner Drouant.**

**With no questions or comments, Chair Richard called for a vote. All were in favor. The motion was passed.**



**MOTION: VII-9-06272024**  
**RESOLUTION: VII-9-06272024**  
**BY: COMMISSIONER EGANA**  
**SECONDED BY: COMMISSIONER DROUANT**

**June 27, 2024**

**9) Motion to approve Indefinite Delivery/Indefinite Quantity (ID/IQ) Contracts for professional engineering services with Infinity Engineering Consultants, Batture, LLC, APTIM, Davis and Sons, LLC, Design Engineering, Inc., Fairway Consulting and Engineering, Mott McDonald, RNM Consultants, Inc. and Stuart Consulting Group, Inc., for a term of one (1) year, commencing on July 1, 2024, with annual budgets per contract not to exceed \$100,000.00. (Recommended by the Finance Committee).**

## **RESOLUTION**

**WHEREAS, the Lakefront Management Authority (“Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);**

**WHEREAS, the Management Authority manages two marinas, the New Orleans Lakefront Airport, the Lake Vista Community Center, 5.2 miles of Lakeshore Drive, including four recreational shelters on Lakeshore Drive, and approximately 430 acres of open space and public parks, which are non-flood protection assets owned by the District;**

**WHEREAS, the Management Authority on occasions needs professional engineering services for projects on these properties and has only one professional engineer on Staff;**

**WHEREAS, the engineering firms with contracts for these professional services with the Management Authority expire on June 30, 2024;**

**WHEREAS, at the Finance Committee Meeting held on June 27, 2024, the Finance Committee voted to recommend that the Management Authority enter into Indefinite Delivery/Indefinite Quantity (ID/IQ) contracts for professional engineering services with Infinity Engineering Consultants, Batture, LLC, APTIM, Davis and Sons, LLC, Design Engineering, Inc., Fairway Consulting and Engineering, Mott McDonald, RNM Consultants, Inc., and Stuart Consulting Group, Inc., (the “Engineering Firms”), for a term of one (1) year, commencing on July 1, 2024, with an annual budget per contract not-to-exceed \$100,000.00;**

**WHEREAS, these Engineering Firms have the necessary experience, expertise, and licensure to perform these professional services; and,**

**WHEREAS, the Management Authority resolved that it was in the best interest of the Management Authority and District to approve ID/IQ contracts with these Engineering Firms under the terms and conditions set forth above.**

**THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby approves Indefinite Delivery/Indefinite Quantity Contracts for professional engineering services with Infinity**

Engineering Consultants, Batture, LLC, APTIM, Davis and Sons, LLC, Design Engineering, Inc., Fairway Consulting and Engineering, Mott McDonald, RNM Consultants, Inc., and Stuart Consulting Group, Inc., for a term of one (1) year, commencing on July 1, 2024, with annual budgets per contract not to exceed \$100,000.00.

BE IT FURTHER RESOLVED that the Authority Chairman or Executive Director is hereby authorized to sign any documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS

NAYS: NONE

ABSTAIN: NONE

ABSENT: HEATON

RESOLUTION ADOPTED: PASSED

.....  
This resolution was declared adopted this 27th day of June 2024.  
.....

10. Motion to approve an indefinite delivery indefinite quantity (IDIQ) contracts for Professional Land Surveying Services on an “as needed” basis for no longer than one (1) year with a total amount not-to-exceed \$75,000.00 per contract, with  
(Recommended by Finance Committee)

1. Basin Engineering and Surveying
2. Batture, LLC
3. BFM Corporation, LLC
4. Bryant Hammett and Associates, LLC
5. Quality Engineering and Surveying, LLC
6. Civil Design and Construction, Inc.
7. Linfield Hunter and Junius, Inc.

A motion was offered by Commissioner Egana and seconded by Commissioner Cohn.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion was passed.

MOTION: VII-10-06272024  
RESOLUTION: VII-10-06272024  
BY: COMMISSIONER EGANA  
SECONDED BY: COMMISSIONER COHN

June 27, 2024

10) Motion to approve Indefinite Delivery/Indefinite Quantity (ID/IQ) Contracts for professional land surveying services with Basin Engineering and Surveying, Batture, LLC, BFM Corporation, LLC, Bryant Hammett and Associates, LLC, Civil Design and Construction, Inc., Linfield Hunter and Junius, Inc., and Quality Engineering and Surveying, LLC, for a term of one (1) year, commencing on July 1, 2024, with annual budgets per contract not-to-exceed \$75,000.00. (Recommended by the Finance Committee).

## RESOLUTION

WHEREAS, the Lakefront Management Authority (“Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);

WHEREAS, the Management Authority manages two marinas, the New Orleans Lakefront Airport, the Lake Vista Community Center, 5.2 miles of Lakeshore Drive, including four recreational shelters on Lakeshore Drive, and approximately 430 acres of open space and public parks, which are non-flood protection assets owned by the District ( the “properties”);

WHEREAS, on occasions the Management Authority needs professional surveying services for projects on these properties and has only one professional engineer on Staff;

WHEREAS, the engineering firms with contracts for these professional services with the Management Authority expire on June 30, 2024;

WHEREAS, at the Finance Committee Meeting held on June 27, 2024, the Staff of the Management Authority recommended that the Management Authority enter into Indefinite Delivery/Indefinite Quantity Contracts (“ID/IQ Contracts”) with Basin Engineering and Surveying, Batture, LLC, BFM Corporation, LLC, Bryant Hammett and Associates, LLC, Civil Design and Construction, Inc., Linfield Hunter and Junius, Inc., and Quality Engineering and Surveying, LLC, for professional land surveying services, for a term of one (1) year, commencing on July 1, 2024, with annual budgets per contract not-to-exceed \$75,000.00 (the “Engineering Firms”);

WHEREAS, these Engineering Firms have the necessary experience, expertise, and licensure to perform these professional services; and,

WHEREAS, the Finance Committee at the meeting held on June 27, 2024, after considering the recommendation of Staff, voted to recommend that the Management Authority enter into ID/IQ Contracts with the Engineering Firms under the terms and conditions set forth above; and,

WHEREAS, the Management Authority resolved that it was in the best interest of the Management Authority and District to approve ID/IQ Contracts for professional land surveying services with the Engineering Firms under the terms and conditions set forth above.

THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby approves Indefinite Delivery/Indefinite Quantity (ID/IQ) Contracts for professional land surveying services with Basin Engineering and Surveying, Batture, LLC, BFM Corporation,

LLC, Bryant Hammett and Associates, LLC, Civil Design and Construction, Inc., Linfield Hunter and Junius, Inc., and Quality Engineering and Surveying, LLC,, on an as needed” basis, for a term of one (1) year, commencing on July 1, 2024, with annual budgets per contract not-to-exceed \$75,000.00.

BE IT FURTHER RESOLVED that the Management Authority Chairman or Executive Director be and is hereby authorized to sign any documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS  
NAYS: NONE  
ABSTAIN: NONE  
ABSENT: HEATON  
RESOLUTION ADOPTED: PASSED

This resolution was declared adopted this 27th day of June 2024.  
.....

11. Motion to approve a contract with Stuart Consulting Group, Inc. to provide professional services in connection with the FEMA Public Assistance Programs for hurricane damage claims and grant management services, for a term of one year, commencing on July 1, 2024, and ending on June 30, 2025.  
(Recommended by Finance Committee)

A motion was offered by Commissioner Egana and seconded by Commissioner Cohn.

Commissioner Carr asked for a description of grant management services.

Commissioner Egana explained that Stuart Consulting Group was selected during Hurricane Katrina to track open PW’s or project worksheets and FMA grant reimbursements. We still have a few open PW’s and felt it was better to retain and continue working with the same group until all PW’s are closed and grant funds are received.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion was passed.

MOTION: VII-11-06272024  
RESOLUTION: VII-11-06272024  
BY: COMMISSIONER EGANA  
SECONDED BY: COMMISSIONER COHN

June 27, 2024

11) Motion to approve a contract with Stuart Consulting Group, Inc. to provide professional services in connection with the FEMA Public Assistance Programs for hurricane damage claims and grant management services, for a term of one (1) year, commencing on July 1, 2024. (Recommended by the Finance Committee).

**RESOLUTION**

**WHEREAS**, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District ("District");

**WHEREAS**, Stuart Consulting Group, Inc. is the current provider of professional services in connection with FEMA Public Assistance Programs for hurricane damage claims and grant management services and has been providing these services satisfactorily since Hurricane Katrina in 2005 for the Management Authority;

**WHEREAS**, Stuart Consulting Group, Inc. in addition to being the current provider of FEMA damage claims and grant services is also a qualified engineering consulting firm;

**WHEREAS**, the contract for these services that Stuart Consulting Group, Inc. has with the Management Authority expires on June 30, 2024;

**WHEREAS**, at the Finance Committee Meeting held on June 27, 2024, the Staff of the Management Authority recommended, and the Finance Committee voted to recommend that the Management Authority approve a contract for these services with Stuart Consulting Group, Inc., for a term of one (1) year commencing on July 1, 2024 and ending on until June 30, 2025; and,

**WHEREAS**, the Management Authority resolved that it was in the best interest of the Management Authority and the District to approve a contract with Stuart Consulting Group, Inc., for a term of one (1) year, commencing on July 1, 2024 and ending on June 30, 2025, to provide professional services in connection with FEMA Public Assistance Programs for hurricane damage claims and grant management services.

**NOW, THEREFORE BE IT HEREBY RESOLVED**, that the Lakefront Management Authority hereby approves a contract with Stuart Consulting Group, Inc. to provide professional services in connection with FEMA Public Assistance Programs for hurricane damage claims and grant management services, for a term of one (1) year, commencing on July 1, 2024 and ending June 30, 2025.

**BE IT FURTHER HEREBY RESOLVED** that the Chairman or Executive Director be and is hereby authorized to sign any documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

**YEAS:** RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS

**NAYS:** NONE

**ABSTAIN:** NONE

**ABSENT:** HEATON

**RESOLUTION ADOPTED: PASSED**

**This resolution was declared adopted this 27th day of June 2024.**  
.....

- 12. Motion to amend the contract with Del Sol Consulting, Inc. for Disaster Recovery Management Services in support of FEMA Projects for Hurricane Ida to extend the term of the contract for one year through June 30, 2025 and to increase the fee for services to an amount not-to-exceed \$450,000.00.  
(Recommended by Finance Committee)**

**A motion was offered by Commissioner Egana and seconded by Commissioner Gerhart.**

**Commissioner Egana** commented that his comments from item #11 were also germane to this motion.

Commissioner Cohn added that we are indemnified by FEMA of the \$450,000.

**With no questions or comments, Chair Richard called for a vote. All were in favor. The motion was passed.**

**MOTION: VII-12-06272024  
RESOLUTION: VII-12-06272024  
BY: COMMISSIONER EGANA  
SECONDED BY : COMMISSIONER GERHART**

**JUNE 27, 2023**

**12) Motion to amend the contract with Del Sol Consulting, Inc. for Disaster Recovery Management Services in support of FEMA Projects for Hurricane Ida to extend the term of the contract for one year through June 30, 2025 and to increase the fee for services to an amount not-to-exceed \$450,000.00. (Recommended by the Finance Committee).**

**RESOLUTION**

**WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District;**

**WHEREAS, the Management Authority manages two marinas, the New Orleans Lakefront Airport, a fifteen-unit office building, 5.2 miles of Lakeshore Drive, four recreational shelters, and approximately 430 acres of open space and public parks;**

**WHEREAS, the Management Authority had a need for professional project management services following Hurricane Ida in August 2021 to ensure all declared storm related damage projects are executed and performed in compliance with all FEMA regulations;**

**WHEREAS, in October of 2021 the Management Authority solicited a Request for Qualifications for Disaster Recovery Project**

Management Services in support of FEMA projects for Hurricane Ida (the “Project”) and adopted a resolution to select Del Sol Consulting, Inc. (“Del Sol Consulting”) for a contract for these services;

WHEREAS, the contract, as amended, with Del Sol Consulting expires on June 30, 2024 and there still remain open FEMA recovery projects from damages caused by Hurricane Ida;

WHEREAS, the Staff of the Management Authority recommended that the contract be amended to extend the term of the agreement through June 30, 2025 and that the contract not to exceed fee be increased to \$450,000.00, which sum is eligible for reimbursement from FEMA;

WHEREAS, the Finance Committee of the Management Authority considered the Staff’s recommendation at its meeting held on June 27, 2024 and voted to recommend that the Management Authority approve an amendment of the contract under the terms and conditions set forth above; and,

WHEREAS, the Management Authority resolved that it was in the best interest of the District to approve to approve an amendment of the contract with Del Sol Consulting, Inc. under the terms and conditions set forth above

THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby approves an amendment of the contract with Del Sol Consulting, Inc. for disaster recovery management services, on an “as needed” basis, to extend the term of the contract for a one-year period, ending on June 30, 2025, and to increase the amount not to exceed fee of the contract to \$450,000,00, and with all other terms and conditions of the contract to remain in full force and effect.

BE IT FURTHER RESOLVED that the Management Authority Chair or Executive Director is hereby authorized to sign all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS

NAYS: NONE

ABSTAIN: NONE

ABSENT: HEATON

RESOLUTION ADOPTED: PASSED

.....  
This resolution was declared adopted this 27th day of June 2024

13. Motion to select The New Orleans Advocate as the Official Journal for publications of the Lakefront Management Authority for a one-year term commencing on July 1, 2024 as required under La. Rev. Stat. 43:171. (Recommended by Finance Committee)

A motion was offered by Commissioner Herbert and seconded by Commissioner Egana.

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion was passed.

**MOTION: VII-13-06272024**  
**RESOLUTION: VII-13-06272024**  
**BY: COMMISSIONER J. HERBERT**  
**SECONDED: COMMISSIONER EGANA**

June 27, 2024

13) Motion to select The New Orleans Advocate as the Official Journal for publications of the Lakefront Management Authority for a one-year term, commencing on July 1, 2024, as required under La. Rev. Stat. 43:171. (Recommended by the Finance Committee).

### **RESOLUTION**

**WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);**

**WHEREAS, Louisiana Revised Statutes Title 43, Section 171 provides that levee districts and other political subdivisions shall have the proceedings of their boards and financial statements required to be furnished to the Louisiana Legislative Auditor published in a newspaper, which shall be selected at its meeting in June of each year for a term of one year (“La.Rev.Stat. 43:§171”);**

**WHEREAS, the Management Authority as a political subdivision is required to comply with the provisions of La.Rev.Stat. 43:§171;**

**WHEREAS, La.Rev.Stat. 43:§171 further provides that the newspaper shall meet certain criteria relative to location and publication;**

**WHEREAS, the New Orleans Advocate is a newspaper in the Parish of Orleans that meets the statutory criteria for publication of the proceedings and financial statements of the Management Authority;**

**WHEREAS, the Finance Committee of the Management Authority considered the recommendation of Staff to select the New Orleans Advocate as the Official Journal for the Management Authority at its Meeting held on June 27, 2024, and voted to recommend that the Management Authority select the New Orleans Advocate as the Official Journal for the fiscal year commencing on July 1, 2024; and,**

**WHEREAS, the Management Authority after considering the recommendations of Staff and the Finance Committee resolved that it was in the best interest of the Management Authority and Orleans Levee District to select as its official journal The New Orleans Advocate.**

**THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority hereby selects The New Orleans Advocate as the official journal for publications of the Lakefront Management Authority for a term of one (1) year, commencing July 1, 2024, as required under La.Rev.Stat. 43:§171.**



**BE IT FURTHER HEREBY RESOLVED** that the Chairman or Executive Director of the Non-Flood Protection Asset Management Authority be and is hereby authorized to execute any documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

**YEAS:** RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS

**NAYS:** NONE

**ABSTAIN:** NONE

**ABSENT:** HEATON

**RESOLUTION ADOPTED: PASSED**

**This resolution was declared adopted this 27th day of June 2024.**  
.....

- 14. Motion to renew a contract as Agent of Record to provide risk management services for a term of one (1) year for an amount not-to-exceed \$47,000.00.  
(Recommended by the Insurance Committee)**

**A motion was offered by Commissioner Brien and seconded by Commissioner Rodgers.**

**Commissioner Cohn stated that McGriff is the Agent of Record.**

**With no questions or comments, Chair Richard called for a vote. All were in favor. The motion was passed.**

**MOTION: VII-14-06272024  
RESOLUTION: VII-14-06272024  
BY: COMMISSIONER BRIEN  
SECONDED BY: COMMISSIONER RODGERS**

**June 27, 2024**

- 14) Motion to renew a contract as Agent of Record to provide risk management services for a term of one (1) year for an amount not-to-exceed \$47,000.00. (Recommended by the Insurance Committee).**

**RESOLUTION**

**WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);**

**WHEREAS, the current Broker Services Agreement (“Agreement”) with McGriff, Seibels & Williams, Inc., as Agent of Record, and will expire on or about July 1, 2024,**

**WHEREAS, McGriff, Seibels & Williams, Inc. proposed a new Agreement with an annual consulting fee of \$47,000.00 of which 33%**

will be designated for DBE services and which fee will be in lieu of any insurance commissions for procuring casualty, general liability, marina liability, worker's compensation, employee practices, auto liability, airport owner's liability, property insurance, and all other insurance policies required by the Management Authority, exclusive of health and dental coverages;

WHEREAS, Staff recommended to renew the Broker Services Agreement, and the Insurance Committee voted to recommend approval to the Board at its meeting on June 27, 2024; and,

WHEREAS, the Management Authority after considering the recommendation of Staff and Insurance Committee and Agreement submitted by McGriff, Seibels & Williams, Inc. resolved that it would be in the best interest of the Orleans Levee District to enter into a Broker Services Agreement with McGriff, Seibels & Williams, Inc. as Agent of Record under the terms set forth above for a period of one (1) year commencing on July 1, 2024.

THEREFORE, BE IT HEREBY RESOLVED, that the Lakefront Management Authority selects McGriff, Seibels & Williams, Inc. as Agent of Record for a period of one (1) year, commencing on July 1, 2024, for an annual consulting fee of \$47,000.00 of which 33% will be designated for DBE services, which fee will be in lieu of any insurance commissions for procuring casualty, general liability, marina liability, worker's compensation, employee practices, auto liability, airport owner's liability, property insurance, and all other insurance policies required by the Management Authority, exclusive of health and dental coverages.

BE IT HEREBY FURTHER RESOLVED that the Authority Chair or Executive Director be and is hereby authorized to sign any and all documents necessary to carry out the above.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS

NAYS: NONE

ABSTAIN: NONE

ABSENT: HEATON

RESOLUTION ADOPTED: PASSED

This resolution was declared adopted this 27<sup>th</sup> day of June, 2024.

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15. Motion to Authorize Procurement of an Airport Owner/ Operator Liability Insurance Policy, Public Official Insurance Policy, Workers Compensation Insurance Policy, Commercial Auto Liability Insurance Policy, General Liability Insurance, Excess General Liability Insurance, Marina Liability Insurance, Pollution Liability Insurance. (Recommended by the Insurance Committee)

A motion was offered by Commissioner Brien and seconded by Commissioner Williams.

**Commissioner Carr** asked if the motion to authorize bulk coverage and is it close to what we expected.

**Commissioner Herbert** stated that it was 1.31%

With no questions or comments, Chair Richard called for a vote. All were in favor. The motion was passed.

**MOTION: VII-15-06272024**  
**RESOLUTION: VII-15-06272024**  
**BY: COMMISSIONER BRIEN**  
**SECONDED BY: COMMISSIONER WILLIAMS**

**June 27, 2024**

**15) Motion to Authorize Procurement of an Airport Owner/Operator Liability Insurance Policy, Public Official Insurance Policy, Workers Compensation Insurance Policy, Commercial Auto Liability Insurance Policy, General Liability Insurance, Excess General Liability Insurance, Marina Liability Insurance, Pollution Liability Insurance.**

#### **RESOLUTION**

**WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);**

**WHEREAS, the following insurance coverages expire on or about July 1, 2024 and McGriff, Seibels & Williams, Inc. (“McGriff) has shopped the market for these coverages and has obtained the following quotes not to exceed:**

<b>1. Airport Owner/Operator Liability Insurance:</b>	<b>\$38,292.00</b>
<b>2. Public Official Insurance</b>	<b>\$28,366.12</b>
<b>3. Workers Compensation Insurance</b>	<b>\$70,479.00</b>
<b>4. Commercial Auto Liability Insurance</b>	<b>\$73,360.00</b>
<b>5. General Liability Insurance</b>	<b>\$74,838.65</b>
<b>6. Excess General Liability Insurance</b>	<b>\$71,798.00</b>
<b>7. Marina Liability Insurance</b>	<b>\$21,530.00</b>
<b>8. Excess Marina Liability Insurance</b>	<b>\$14,700.00</b>
<b>9. Pollution Liability Insurance</b>	<b>\$11,566.91</b>

**WHEREAS, the coverage on each policy will be reviewed and an endorsement will be issued to increase policy limits if needed at a later date; and,**

**WHEREAS, Business Interruption Insurance can only be procured as an add on to the Property Insurance; and, the Executive Director is authorized to have Southeast Louisiana Flood Protection Authority-East procure said insurance, provided the Insurance Committee Chair concurs with the premium amount.**

**WHEREAS, the Insurance Committee of the Management Authority met on June 27, 2024, and a quorum was present, and the committee reviewed the premiums and coverages of the policies set forth above and voted to recommend that the Management Authority approve the procurement of the policies; and,**

**WHEREAS, the Management Authority after considering the recommendation of the Insurance Committee voted to authorize the procurement of the insurance policies set forth above under the terms and conditions set forth above.**

**NOW, THEREFORE, BE IT HEREBY RESOLVED that the Lakefront Management Authority authorizes the procurement of Airport Owner/Liability Insurance coverage from Ace Property And Casual Insurance Co., for an estimated total annual premium not to exceed \$38,292.00; Public Official Insurance coverage from Indian Harbor Insurance Co., for an estimated total annual premium not to exceed \$28,366.12; Workers Compensation Insurance coverage from LWCC, for an estimated total annual premium not to exceed \$70,479.00; Commercial Business Auto Insurance from Houston Specialty Insurance Company, for an estimated total annual premium not to exceed \$73,360.00; General Liability Insurance coverage from Lloyd's London for an estimated total annual premium not to exceed \$74,838.65; Excess General Liability Insurance coverage from Westfield Specialty Insurance, Co. for an estimated total premium not to exceed \$71,798.00; Marina Liability Insurance coverage from Atlantic Specialty Insurance Co. for an estimated total annual premium not to exceed \$21,530.00 per marina; Excess Marina Liability coverage from Markel American Insurance Co. for and estimated total annual premium not to exceed \$14,700.00; Pollution Liability Crum and Forster Specialty Insurance Company for an estimated total annual premium not to exceed \$11,129.63;**

**BE IT FURTHER HEREBY RESOLVED that the Authority Chairman or Executive Director be and is hereby authorized to sign any and all documents necessary to carry out the above.**

**The foregoing was submitted to a vote, the vote thereon was as follows:**

**YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CARR, CLINTON, COHN, DROUANT, EGANA, EXPOSE, GERHART, HERBERT, ODINET, SCOTT, THOMAS**

**NAYS: NONE**

**ABSTAIN: NONE**

**ABSENT: HEATON**

**RESOLUTION ADOPTED: PASSED**

**This resolution was declared adopted this 27th day of June 2024.**

**\*\*\*\*\***

**16. Motion to approve the 2<sup>nd</sup> Amended and Restated Bylaws for the Lakefront Management Authority.**

**A motion was offered by Commissioner Herbert and seconded by Commissioner Drouant.**

**Mr. Capo** mentioned that there were several public comment cards on this item.

**Commissioner Herbert** prefaced the discussion stating that the Bylaws committee met three times and thoroughly reviewed the Bylaws. The markups include formatting and reorganization. The committee also wanted to clarify the roles of management staff and the commissioners. The committee felt the proposed changes make the Bylaws more efficient and user-friendly.

She also stated that the Bylaws require 20 days for review. However, the condensed version and redlined version were sent out on May 29<sup>th</sup> which provided a total of 30 days for the review period. She asked for comments but received none.

**Commissioner Carr** commented that Attorney Dye had previously warned the commissioners that communicating through email could constitute a quorum which could be a violation.

**Commissioner Herbert** replied that the feedback could have been sent directly to her as chair of the Bylaws committee. She said that the committee has exceeded the 20 days by giving 30 days to review and comment. She said the committee was pleased with the reorganization of the duties in the proposed draft before the board today.

She dispelled the misconception that there are provisions written into the bylaws to remove commissioners. We do not. It is not part of the bylaws. That is up to the State Statute and the State Constitution. The Bylaws now include fiduciary duties which were absent from the statute. It should be included in all bylaws. She thought the committee did a great job and thanked them for their hard work.

**Commissioner Carr** asked if it was the appropriate time to request an amendment to the resolution.

**Mr. Metzger** replied he could move to amend now or after public comment.

**Robert Drouant** commented that he also serves on the Bylaws committee. He also did not receive comments until this week. He introduced the document authored by Mr. Harold Matherne, circulated it to the board members for review, and entered it into the record.

**Commissioner Carr** expressed his opposition to Article IV; Section 3 under Duties of Commissioners and asked the board to read it in its entirety. He felt that the verbiage defers the board's actions to the chair and staff. He talked about Attorney Dye's previous correspondence with the Attorney General directed toward him and asked the board to support his efforts to defer the resolution to a later date for further discussion.

**Commissioner Egana** asked for a point of clarity on whether Commissioner Carr's motion was to amend or defer.

**Commissioner Carr** made a motion to defer the resolution.

**Attorney Metzger** asked to be recognized to add clarity to Commissioner Carr's motion.

**Chair Richard** denied his request to be recognized and asked for a second to Commissioner Carr's motion.

**Commissioner Gerhart** seconded Commissioner Carr's motion to defer.

**Chair Richard** recognized Attorney Metzger.

**Attorney Metzger** advised the board that there were two types of motions to defer:

1. A motion to defer to a specific date
2. A motion to defer indefinitely

**Chair Richard** asked Commissioner Carr to amend his motion with a timeframe.

**Commissioner Carr** amended his motion to a motion to defer indefinitely.

**Chair Richard** then asked Commissioner Gerhart if she would second Commissioner Carr's amended motion to defer indefinitely.

**Commissioner Gerhart** retracted her second to the amended motion.

**Chair Richard** announced that the motion to defer indefinitely died and went back to the original motion. He opened the floor for public comment.

**Mark Guillory** expressed his opposition to the 2<sup>nd</sup> Amended and Restated Bylaws and read his statement onto the record.

**Mike Gillen** expressed his opposition to the board approving the Bylaws resolution as is. He asked the board to defer to allow the public to review.

**Ashley Haspel** commented that she wanted to yield her (2) minutes to Mr. Mark Guillory to complete his statement.

**Chair Richard** denied the time yield by Ms. Haspel.

**Ms. Haspel** continued to read Mr. Guillory's statement onto the record.

**Chair Richard** addressed the board; relatively newer members; regarding events surrounding an inappropriate meeting that took place last year. He said that he brought it to the attention of the legal counsel which started the correspondence with the Attorney General's office regarding the meeting. These discussions have need about the process but there has been no mention of the inappropriate meeting and its discussions.

**Commissioner Cohn** commented that after listening to the conversations he also dispelled the notion that the board could dismiss any commissioner on a whim.

He addressed instances where a commissioner should recuse themselves in a conflict-of-interest situation in the best interest of self, board and agency.

**Commissioner Gerhart** commented that she needed more clarity on Article 4; Section 3.

The board continued to debate the meaning of Article 4; Section 3 related to the verbiage regarding the initiation of disciplinary actions under Robert's Rule of Order.

**Chair Richard** reiterated that this board does not have the authority to remove a commissioner from this board.

**Commissioner Gerhart** shared her personal experience during the Parcel-L negotiations.

**Commissioner Carr** addressed Chair Richards's comment about the inappropriate meeting that took place by reading an excerpt from the Attorney General's response letter.

**Commissioner Clinton** commented that he was also on the Bylaws committee. Some of the comments received were good comments. There were many compromises related to specificity. He said it would be very hard to create a laundry list of duties as something would surely go unnoted. He believed that this formulation is time-honored and very standard in public bodies everywhere. He urged the board to adopt the amended and restated bylaws. The committee may then accept any and all recommendations for additional changes to be considered by the committee and full board.

**Commissioner Thomas** commented that she works for the City of New Orleans and the Council and this subject has arisen. It has always been determined that Robert's Rules of Order apply except when it conflicts with the law. Commissioner Herbert was trying to convey that the state has a procedure to remove commissioners. You cannot circumvent the law.

**Commissioner Carr** felt that it was a forced resignation.

**Commissioner Thomas** and the board disagreed.

**Mr. Metzger** advised the chair that he needed a two-thirds vote to pass this resolution.

**Commissioner Egana left at 6:30 pm before the vote on item #16.  
Commissioner Gerhart left at 6:43 pm before the vote on item #16.**

**Chair Richard** called for a voice vote.

**Mr. Gillen's** request to speak before the vote was denied by the chair as his comment card allowed him to speak during the public comments for the motion to defer.

**Mr. Capo** informed the board that a vote of ‘yes’ is a vote to adopt the bylaws.

**Mr. Capo** completed the roll call vote. By a vote of (12) Yes and (1) No. the motion passed to adopt the Amended and Restated Bylaws.

**MOTION: VII-16-06272024**  
**RESOLUTION: VII-16-06272024**  
**BY: COMMISSIONER J. HERBERT**  
**SECONDED BY: COMMISSIONER DROUANT**

**June 27, 2024**

**16) Motion to approve the 2nd Amended and Restated Bylaws for the Lakefront Management Authority.**

### **RESOLUTION**

**WHEREAS, the Lakefront Management Authority (“Management Authority”) is a political subdivision of the State of Louisiana and the governing authority of the non-flood protection assets of the Orleans Levee District (“District”);**

**WHEREAS, the Management Authority is authorized by law to adopt bylaws, rules and regulations for the management of its affairs and for the operation and governance of the non-flood protection assets of the Orleans Levee District;**

**WHEREAS, the Management Authority adopted Bylaws at its regularly scheduled monthly meeting in July of 2011;**

**WHEREAS, the Management Authority adopted amendments to the Bylaws on October 20, 2011; on February 26, 2015; May 19, 2016; and October 25, 2018;**

**WHEREAS, the Bylaws Committee met on March 28, 2024, April 30, 2024, and May 23, 2024 and voted at the May 23, 2024 meeting to recommend that the Management Authority approve the 2nd Amended and Restated Bylaws effective July 1, 2024;**

**WHEREAS, in accordance with Article X of the Bylaws, the Bylaws Committee provided notice by distributing the proposed 2nd Amended and Restated Bylaws to members of the Board of Commissioners on May 29, 2024.**

**NOW THEREFORE, BE IT HEREBY RESOLVED, that the Management Authority hereby approves and adopts the 2nd Amended and Restated Bylaws of the Lakefront Management Authority, a copy of which is attached to this Resolution.**

**BE IT HEREBY FURTHER RESOLVED that the 2nd Amended and Restated Bylaws of the Lakefront Management Authority shall be effective July 1, 2024.**

**BE IT HEREBY FURTHER RESOLVED that the Management Authority hereby authorizes its Secretary to sign the 2nd Amended and Restated Bylaws of the Lakefront Management Authority, a copy of which is attached hereto, and file same in the records of the Management Authority.**



The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: RICHARD, WILLIAMS, RODGERS, BRIEN, CLINTON,  
COHN, DROUANT, EXPOSE, HERBERT, ODINET, SCOTT,  
THOMAS

NAYS: CARR

ABSTAIN: NONE

ABSENT: HEATON, EGANA, GERHART

RESOLUTION ADOPTED: PASSED

This resolution was declared adopted this 27th day of June, 2024.

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Chair Richard thanked Commissioner Herbert for chairing the Bylaws and Commissioner Brien for chairing the Insurance Committee.

## IX. Director's Reports

Mr. Capo reported the following:

- The National Weather Service has issued a tropical weather alert for us over the next 7 days
  
- LMA Staff had its Safety Meeting on Tuesday regarding topics on
  - Employee Heat Safety
  - Weather Event Protocols
  
- Moffett Hanger Weather Event
  - LMA met with the adjuster who stated that the entire roof needs to be replaced. We are also working to replace the hangar's doors.

Adam Gulino reported that South Shore Harbor is wrapping up. Orleans Marina is close to completion.

Mr. Gulino let the board know that this Friday would be his last day.

Chair Richard said it was a pleasure to work with him and thanked him for his service.

Commissioner Drouant asked if the hangar was in any danger in the event of another weather event.

Mr. Capo said that the structural integrity was not at risk. The only issue was the roof.

Commissioner Odinet asked if there was loss of revenue policy for the Moffett hangar

Mr. Capo said that there was a business interruption policy with a \$10,000 deductible.

**X. Committee Reports**

- **Airport Committee – Chair Heaton:** All recommendations from Airport were adopted tonight.
- **Marina Committee – Chair Clinton:** **DEFERRED**
- **Recreation Committee – Vice-Chair Brien:** The EDS contract was adopted tonight.
- **Legal Committee – Chair Drouant** **DEFERRED**
- **Commercial Real Estate Committee – Heaton:** Mr. Metzger reported that the transfer of a Boathouse was adopted.
- **Insurance Committee – Chair Brien:** The Insurance Committee met today. All recommended resolutions were adopted at tonight's meeting.
- **Finance Committee – Chair Egana:** Mr. Capo reported that the Finance Committee met at 4:30 today. All recommended resolutions were adopted at tonight's meeting.

**XI. Public Comments – Limited to (2) Minutes - No Comments**

**Chair Richard** announced the next board meeting and called for adjournment.

**XII. Announcement of next Regular Board Meeting**

- **Thursday, July 25, 2024, at 5:30 PM.**

**XIII. Adjourn at PM**

A motion was offered by **Commissioner Rodgers** and seconded by **Commissioner Drouant**. All were in favor. The meeting adjourned at 6:54 pm.