

**LAKEFRONT MANAGEMENT AUTHORITY  
AIRPORT COMMITTEE MINUTES  
TUESDAY, JUNE 17, 2025 – 2:30 P.M**

**6001 Stars and Stripes Blvd.  
New Orleans, LA 70126**

**PRESENT:** Commissioner Wilma Heaton – Chair  
Commissioner Jennifer Herbert – Vice Chair  
Commissioner Philip Clinton (Arrived at 2:37pm)  
Commissioner Brian Egana

**ABSENT:** Commissioner Carlos Williams

**STAFF:** Louis Capo – Executive Director  
Vanessa McKee – Assistant to the Executive Director  
Bruce Martin – Director of Aviation  
Laith Alshamaileh – Director of Operations and Engineering  
Kristin Clinard – Finance Manager  
Kel Brownfield – HR Director  
Laetoya Black – Grants Manager

**ALSO  
PRESENT:** Gerry Metzger – LMA Counsel  
Wendy Bell – Flightline First  
Rob Amos - Flightline First

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The regular monthly Airport Committee meeting of the Lakefront Management Authority was held on Tuesday, June 17, 2025, at 2:34 PM at the Lakefront Terminal Building, 2<sup>nd</sup> Floor Conference Center, 6001 Stars and Stripes Blvd., New Orleans, LA 70126 after due notice of the meeting was sent to each board member, the news media, and posted.

- I. Called to Order at 2:34 PM.**
- II. Pledge of Allegiance led by Commissioner Egana**
- III. Roll Called by Mr. Capo. (3) members present quorum established.**
- IV. Opening Comments – Chair Heaton thanked everyone in attendance.**
- V. Motion to Adopt Agenda**

**A motion was offered by Commissioner Egana and seconded by Commissioner Herbert.**

**Chair Heaton** called for a vote. All were in favor. The motion passed.

## **VI. Public Comments - Limited to (2) Minutes – No Public Comment**

**Mr. Capo** introduced Laetoya Black as the new grants' administrator. She has experience with FEMA and has already applied for some grants.

**Commissioner Clinton arrived at 2:37pm.**

## **VII. Airport Director's Report**

**Bruce Martin reported the following:**

- **The Drainage Project**
  - Phase I is about 60% complete. The slab is down, walls are going up and 1300 cubic yards of concrete has been poured.
  - Phase II the pumps are being manufactured in Florida
  - Phase III will begin with the shelter, pump housing, and the generator when Phase I ends. Have been in communication with them. We will begin formal meetings with Pittman every other week beginning this week.
- Taxiway Bravo, Phase II, about \$2.5 million total will be advertised in the advocate on June 19<sup>th</sup>, June 26<sup>th</sup>, and July 7<sup>th</sup>
- FAA will work with us on BIL/IIJG funding should we encounter a shortfall.
- We will be opening bids on committee day July 15<sup>th</sup>, and we will be able to report and recommend the lowest bidder at the July board meeting.
- He showed a picture of the Bastain Mitchell roof work and said they were on the roof checking for leaks. Work is progressing and should be complete ahead of schedule.

- He attended the Propeller “Meet the Primes” meeting. He enjoyed the meeting and noted that there were many DBE businesses in attendance. He informed them of the upcoming work at the Airport.
- He informed the committee that He and Mr. Capo were invited to the City Council’s upcoming Public Works meeting on June 25th.
- The Airport held (3) Introduction to Aviation events.
  - o Jack and Jill of America
  - o Jace’s Boys and Girls Club
  - o St. Michael’s Special School
- Had talks with several lease holds who’s leases will be expiring in the next 4-6 years.
- Fuel Sales is trending towards meeting the goal of 825,000 gallons
- FAA has not updated our flight data since April

## **VIII. New Business**

1. **Motion to recommend approval of a contract with Employment Development Services, Inc. for Trash and Debris removal services five days per week at New Orleans Lakefront Airport for Fiscal Year 2026, commencing on July 1, 2025, and ending on June 30, 2026**  
**A motion was offered by Commissioner Herbert and seconded by Commissioner Egana.**

**Mr. Capo** informed the committee that the rent will increase by 5.24% for a total of \$1,747.09 per month.

**Hearing no further note or comments, Chair Heaton called for a vote. All were in favor. The motion passed.**

2. **Motion to recommend approval of a lease of the McDermott Hangar at the New Orleans Lakefront Airport with Flightline Ground, Inc. for a term of twenty (20) years, commencing on August 1, 2025, with two (2) ten-year options to renew, subject to the negotiated terms and conditions for the proposed lease, and the standard terms and conditions for FBO hangar leases at the Airport.**

**A motion was called by Commissioner Egana and seconded by Commissioner Herbert.**

**Mr. Martin** reported that Winn Perkins performed the appraisals. The rate is \$5.50 per square foot.

- We ultimately want to rent office and hangar space, but the space is currently uninhabitable.
- We will give the FBO 3yrs to renovate at a rate of \$3.50 per square foot. After the (3) year period, we will begin the \$5.50 per square foot rate.
- We are working with RCL to replace the flat roof prior to them taking full possession of the hangar.
- With all (3) hangars, the FBO must make a million-dollar capital investment to our facilities within the first 20 years to exercise their (2) ten-year options.

**There was discussion on the dollar amount of the rent increase per year.**

- 3. Motion to recommend approval of a lease of the former National Guard Hangar at the New Orleans Lakefront Airport with Flightline Ground, Inc. for a term of twenty (20) years, commencing on August 1, 2025, with two (2) ten year options to renew, subject to the negotiated terms and conditions for the proposed lease, and the standard terms and conditions for FBO hangar leases at the Airport.**

**A motion was offered by Commissioner Herbert and seconded by Commissioner Egana.**

**Mr. Martin** informed the committee that they recently took possession of the National Guard Hangar in October 2024 with a 1-year 3-month lease.

**Hearing no questions or comments, Chair Heaton called for a vote. All were in favor. The motion passed.**

- 4. Motion to recommend approval of a lease of the Williams Hangar at the New Orleans Lakefront Airport with Flightline Ground, Inc. for a term of twenty (20) years, commencing on August 1, 2025, with two (2) ten-year options to renew, subject to the negotiated terms and**

conditions for the proposed lease, and the standard terms and conditions for FBO hangar leases at the Airport.

A motion was offered by Commissioner Clinton and seconded by Commissioner Egana.

Mr. Martin informed the committee that this lease \$233,000 per year with the same terms and conditions as the previous two items.

Hearing no questions or comments, Chair Heaton called for a vote. All were in favor. The motion passed.

Chair Heaton announced the next meeting and called for adjournment.

**IX. Announcement of the next Airport Committee Meeting**

- 1) Tuesday, July 15, 2025, at 2:30 PM

**X. Adjourn**

A motion was offered by Commissioner Clinton and second by Commissioner Egana.

Hearing no questions or comments, Chair Heaton called for a vote. All were in favor. The motion passed.

The meeting adjourned at 3:53 pm.